# Government J. Yoganandam Chhattisgarh College, Raipur

#### **Consultancy Policy**

**Preamble:** The vision of the College is to ensure the development of the region by coordinating different external activities. The faculty of the College are engaged in consultancy through which their expertise/knowledge is disseminated in different areas and capacities. Consultancy is in the work culture of the College which gives it a unique identity in the region.

**Objective:** The objective of the policy is to prepare a structured consultancy frame work where the faculty members who are engaged in consultancy and those who wish to engage in consultancy may involve in it through the College or in a personal capacity.

**Purpose the Policy:** The purpose of the policy is to provide opportunity to the faculty members involved in consultancy, encourage the transfer of knowledge service and sharing their expertise.

### Areas/Subject of Consultancy:

The faculty of the College engages in consultancy in the following:

- As Observers in Professional Exam.
- Assessment/Moderation activities.
- Preparation of Lecture/Draft on topics.
- Production of scholarly works such as books, articles and paper.
- · Editing of Academic Journals.
- · Acting as an expert witness (Gazetted Officer).
- · Serving on various Government Committees.
- Psychological Counseling.
- Tax Advisor (Income Tax/GST).
- Legal Aid and Legal advice.
- Sports related consultancy.
- · Consultancy on environmental issues.

The College reserves the right to veto on any consultancy and also to include any other aspect of consultancy.

#### Rule for Consultancy:

- All types of consultancy will be governed by the rules as per the norms of State Government/UGC/College.
- Consultancy Cell constituted under the Chairmanship of the Principal and one senior Professor/Asst.
   Professor from each faculty as member, one of the members will coordinate and direct the consultancy related activities.
- Work or duty assigned/allotted by the State Govt./Judiciary/University will not be the part of
  consultancy.
- · The Consultancy Cell may frame new rules, amendments in the existing rules.
- Consultancy service provided at the College Level for society or related to academics will be free of
  cost Personal consultancy related to Government/Official work will also be free of cost.
- If any faculty member wishes to carry out personal consultancy, then prior approval must be
  obtained from the Consultancy Cell/Principal.
- All Consultancy activities should be acknowledged and approved by the Consultancy Cell.

Approved by Governing body on 03/4/2018

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Governing body on 03/4/2018

Governing body on 03/4/2018

Consultancy Cell will maintain proper record of all Consultancy activities within the institute.

## **Consultancy Fees:**

Members:

- 1. The Consultancy cell will classify the field of consultancy in to those for which fees may be charged and those which are free of cost. Generally Consultancy given for the benefit of society/students and other stakeholder will be free of cost but fees will be charged for other such as consultancy to business organization, corporate etc. The Fee structure will be prepared and proposed by the Consultancy Cell and approved by the Finance Committee and Academic Council/Governing Body.
- 2. The revenue generated will be shared as per rules of State Govt./UGC/University and fairly utilised for the development of the college.
- 3. Honorarium/Remuneration will not be the part of the revenue generated through Consultancy.

(Dr. V.K. Agarwal) (Dr. T. L. Verma) (Dr. Vinita Agarwal)	(Dr. Bhupendra Karvande)
	(Dr. Pushpa Kaushik)
	Coordinator
	Consultancy Cell
	Principal

Govt. J.Y. Chhattisgarh College Raipur

The Policy is approved by the Governing Body of the College in its meeting held on 03 April 2018.

Ref. No..... / Consultancy Policy /2017

Date:....

To circulate in Staff/Paste on Notice Board/Upload in the Website.

Principally

Govt. J.Y. Chhattisgarh College,

RAIPUR. (G.G.)