

SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**GOVERNMENT J. YOGANANDAM CHHATTISGARH
COLLEGE, BYRAN BAZAR, RAIPUR**

GOVERNMENT J. YOGANANDAM CHHATTISGARH COLLEGE, BYRAN
BAZAR, RAIPUR

492001

www.cgcollege.org

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. J.Yoganandam Chhattisgarh College, the prestigious autonomous college is committed for the last 80 years (established in 1938) to disseminate knowledge in the faculty of Arts, Commerce, Science and Law. It was on 16th July 1938 under the banner of Chhattisgarh Education Society and through the vision and single minded devotion of Late Shri J.Yoganandam that the college took shape of an institution of higher education. The college emerged as a ray of hope for the aspiring youth of the region. The youth of the college also exhibited their patriotic zeal by their participation in the Quit India Movement.

After its establishment in 1938 three colleges were started in the same campus under the banner of Chhattisgarh Shikshan Samiti. The College began with undergraduate classes in Arts with Economics, English, Hindi, History, Philosophy and Political Science; Geography (1952), Commerce (1954), Sociology (1967), Home Science (1968), Public Administration (1970) and Law (1973). Since its inception, it has fulfilled the vision/mission of the college to produce intellectually alert, morally upright, socially committed and economically self-reliant youth. The college has undergone a number of transitions in the 80 years of its journey. The college established in Raipur then was a part of the State of C.P. and Berar. In 1956 it became a part of the State of Madhya Pradesh which in turn in 2000 became the capital of the newly born State of Chhattisgarh.

Read more.....

http://www.cgcollege.org/Admin/Upload_Data/NAAC/10052018033716_Introduction.pdf

Vision

1. To provide excellent quality education to the students around the state.
2. To equip the underprivileged students from the rural/urban areas to meet the challenges of education, work and life.
3. To provide a vibrant caring educational environment where the students will recognize and achieve their fullest potential so that they can make contribution to the society.
4. To equip the students with knowledge and skills in their chosen stream, inculcate values to become good human being.

Mission

1. The College has a holistic mission of providing finest quality education in various disciplines to the students from the state.
2. To carry out academic excellence through active students teacher participation.
3. Improving the standard of courses offered through innovative and effective teaching and curriculum development.
4. To provide a conducive environment for research activities.
5. Conduct appropriate community education programme to encourage meaningful learning that will

enhance the socio-economic status of the learners.

6. Efforts to develop the personality of the students and to inculcate moral, ethical values among them.
7. Organize programmes to develop leadership and managerial skills among the students and develop student support system.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- College is situated in the heart of the capital city with an ecofriendly pollution free green campus.
- Being a Government college, it gets grants from State Government, UGC and other sources.
- It is NAAC accredited College.
- The College offers PG programmes in 18 subjects and Ph.D in three subjects.
- It has highly qualified, experienced, competent and regular full-time teachers.
- It has sizeable number of students in all UG and PG programmes.
- About 78% of the students of the college belong to marginal poor groups, reserved category. Thus the college plays a major role in imparting higher education to the deprived lot.
- Being a Government College, the low fees structure also attracts the students from the underprivileged and poor sections.
- Almost 60% students get scholarship from the State and Central Government.
- It is only co-educational Government College in the city which offers UG & PG programmes in Arts, Science, Commerce and Law.
- Active Units of NCC (Units), Naval (Boys) and NSS cadre involved in extension activities.
- About 74% of the faculty are Ph.D holders and regularly publish research papers.
- 26 faculty members are Research guides under whose guidance ample member of scholars have been awarded Ph.D.
- ICT enabled teaching techniques used by the faculty to enhance the teaching standards.
- The admission fees of the students belonging to reserved category are reimbursed.
- Rich Library with more than 75000 books and subscription of 24 renowned journals. It has N-list connectivity too.
- Classroom: Sufficient classrooms with proper electrification and furniture.
- Experienced ministerial staff under the leadership of the Principal.
- POs, PSOs and COs are properly developed and hosted in the website.
- Innovation of college infrastructure to facilitate the Divyangjan.
- Democratic and constructive work environment for faculty and staff leading to faculty and staff retention.

Institutional Weakness

- Lack of spacious labs and sufficient laboratory equipments.
- Non-availability of computer facility to all the students.
- Student's participation in research.
- Lack of network with renowned Institute and Industry.
- Lack of playground in the college campus.
- College is yet to obtain special status like CPE, DST star scheme.
- Choice-Based Credit System not implemented.

- Inexistence of Digital library.
- No separate space for research scholars.
- Shortage of vocational courses.
- Alumni contribution not as per expectation.
- College needs to adopt Good Documentation practices for proper preservation and retrieval of vital documents.

Institutional Opportunity

- To develop proper mechanism to receive resources from active and established alumni.
- Motivation of faculty members to avail more research projects and grants.
- Improvement in consultancy and collaboration with industry and reputed higher education institute.
- Linkage and formal MOU's with reputed institutes of higher education, industry and local bodies.
- Establish research centres in almost all PG. Departments.
- Introduction of Choice Based Credit System.
- Acquisition of more computers to improve the student computer ratio.
- Automation of Admission and Examination System.
- More emphasis on solar energy sources and increases the use of LED electrical appliances.

Institutional Challenge

- Digitization of library and making the whole process of lending and returning of books computerized.
- Updating laboratories with advanced technology process.
- Improving student attendance in class rooms.
- Improving English language and communication skills among the students.
- Procuring more computers to improve the student computer ratio due to lack of funds.
- Promoting e-governance mechanism.
- To establish Virtual learning and Virtual Lab.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Autonomy has given the freedom to design the curriculum of various programmes in accordance to the guidelines of the UGC, Pt. Ravishankar Shukla University, and Chhattisgarh Government. The College has the flexibility to introduce new courses that reflects its quest for excellence and providing holistic education. The College offers 06 UG, 18 PG, 03 Doctoral, 01 PG Diploma and 01 Diploma programmes in all the four streams, viz, Arts, Commerce, Science and Law. Except 2 programmes (1 UG and 1 PG) of Law, all the programmes are under the autonomous system. 05 PG programme in Science was introduced in the session 2017-18. The curriculum for different programmes is developed along with learning objectives including POs, PSOs and COs that have relevance to local, national developmental needs keeping in view the mission and vision of the college. The programmes like B.Com (Computer Application), MSW and PGDCA renders opportunities of employability. To keep the curricula updated and relevant to the needs of the society, periodic revisions are made in the curricula of the different subjects. The percentage of programmes that underwent syllabus revision is approximately 52.7%. Project work, educational tours, seminars are compulsory components of various

programmes. About 45.43% of students have under taken project work. In addition to this value based courses like PGDCA, DBM is also offered. The college has developed a system where feedback is obtained from the stakeholders. The inputs from this is given due recognition while designing and restructuring the curriculum.

Teaching-learning and Evaluation

The admission process is transparent, well administered, complying with the reservation policy of the State Govt. The average percentage of seats filled against seats reserved for categories is 122.2%. The college has a good representation of student community from different socio-economic, rural, underprivileged background. The learning levels of the students are analyzed at various levels right from the time of admission. Special efforts are made to cater to the learning needs of the slow -learners and the differently-abled. The teaching learning process includes participative learning, experimental learning and collaborative learning modes like group discussion, project work and home assignments. Teachers also employ ICT enabled teaching to make it more effective, creative and dynamic. Apart from the teaching process, the teachers as mentors provide academic, career related and personal counseling to the students. Well experienced faculties of the college adhere to the latest development in their respective fields and constantly strive for excellence of institution. POs, PSOs and COs are examined through the evaluation system where extreme confidentiality and transparency is maintained. Regular conduction of examination and timely declaration of results is another major feature of the college. Efforts are made to minimize the grievances of the students in evaluation. The analysis of the performance of the students in the examination is done to study the extent of the impact of the teaching learning process. The college is planning complete automation of the whole examination process and other reforms in the examination procedure based on the feedback from the stakeholders.

Research, Innovations and Extension

The College has a well defined policy to promote research. Its dedicated and well-qualified faculty has set a benchmark in the field of research and extension activities. Though the College has only three research centres, English, Commerce and Mathematics, but it has played a proactive role in promoting research culture. The IQAC and the Research Committee has been taking initiatives to disseminate research culture among the teachers and the students. As a result, 26 faculties in 12 departments are recognized as Ph.D guides, 28 Scholars have been awarded Ph.D. and more than 70 students are registered under these supervisors. 06 teachers have undertaken minor research project with financial assistance from the UGC. The research culture in the college is evident by the number of teachers who are continuously involved in publishing research paper, books and attending seminar and conferences. The total number of publication is more than 100. The consultancy services are not organized in terms of revenue generation. The faculty members provide consultancy on honorary basis in the academic field, Legal Aid research, Tax Planning, Sports etc. The College has been in the forefront in organizing social outreach activities which sensitize the students on Institutional Social Responsibilities. These activities are mainly organized by the NSS, NCC (Girls), NCC (Naval) Boys Unit, Dept. of Sociology, Social Work and Law. The College has promoted College-neighborhood network with the Central Jail, High Court, Vidhan Sabha etc. The college has constructive relationship with various government and NGOs for extension and outreach activities.

Infrastructure and Learning Resources

The institution has adequate infrastructure facilities as per the requirements to keep pace with the academic

development. Though adequate facilities for indoor games are available but for outdoor games, the grounds of other agencies are engaged. ICT facilities in the institution are in the developing stage though the teaching staff use ICT enabled methods for academic purposes. ICT enabled facilities are available in 08 Class Rooms/Department. Percentage of classroom & seminar halls with ICT enabled facilities is 20.59%. Being a government institution, the budget for infrastructure augmentation and its maintenance is provided by the State Government. The Library has a good collection of about 75,000 books and subscribes 24 journals to enable the students to acquire knowledge and for research purposes. There is a good collection of rare books. Efforts are being made for the automation of the library. The percentage of usage of library by teachers and students is also satisfactory. The books and journals are purchased through grants from UGC and State Government. The college campus is Wifi with surveillance through CCTV camera. The staff and the students have access to ICT and the institution employs ICT for a variety of activities. The available band width of internet connection is 5 MBPS. The college and the State Government incur the expenditure on the maintenance of physical facilities. A system is developed in the institution for maintaining physical, academic and support facilities and optimum use of these facilities are ensured.

Student Support and Progression

The College has an independent support system aimed at holistic development and progression to higher education. Apart from this, a well developed mentoring system is also available for the students under the scheme of Shikshak Abhibhavak Yojana. The activities of the various committees like Career Counseling Cell and Placement Cell, English Club, Literary Committee, Magazine Committee give opportunity for personal enhancement to the students. The State Government provides financial assistance to the students belonging to SC/ST/OBC category and more than 45% of them receive scholarship. Differently-abled students are also given facilities to bring about social equity. The College provides guidance for competitive examination through Career Counseling Cell and Personal counseling through Happiness Cell. The average students benefitted from guidance for competitive examination is about 25 % .14 students have cleared UGC NET exam and 18 students have cleared SET exam in the last five years. A good number of students have cleared the State PSC Examination. About 31.6% students have proceeded for higher studies. Few students have achieved laurels at the national and international level in sports. The College Magazine “Prachee” offers space to exhibit literary/creative skills of the students. NSS/NCC and YRC units of the College help the students to engage in social outreach activities. Anti-Ragging and Woman Sexual Harassment Cell has been constituted by the College as per the guidelines of the Hon. Supreme Court to check the menace of ragging and cases of harassment. The Alumni association has assisted in the infrastructure development and other fields.

Governance, Leadership and Management

The governance of the institution is reflective of an effective leadership in tune with the vision of the institution. Enlightened leadership at various levels and their participation in decision making, executing and monitoring the system have resulted in building a healthy organizational culture. Being a Government college, secured and employee-friendly service conditions and ample opportunities for promotion have helped the dedicated and talented teachers to conceive and conceptualize new plans and policies for continuous improvement. Being a Government College, all the plans and policies are formed and implemented as per the State Government rules. The organizational structure decentralizes the power and responsibilities through the various committees constituted by the Principal for the effective execution of plans. The college promotes a culture of participative management by constituting various committees that work independently, take decisions and are responsible for effective implementation of various programmes .The College makes a perspective plan

to design the academic and administrative activities like teaching and learning, research and development, community engagement etc. to obtain the desired outcome. The Financial Management is done by the Principal and the Registrar of the College as per the State Government rules. The College mobilizes resources necessary for the execution of its plans by the Jan Bhagidari Samiti, securing grants from the UGC and other agencies. Transparency is ensured in the procedure and strategy adopted for utilization of funds. The IQAC plays a steering role in developing quality standards for enhancing academic and administrative excellence of the College.

Institutional Values and Best Practices

The College is committed to provide safe and empowering educational experience for all the students by undertaking initiatives to address gender sensitivity, in the campus. Many committees have been constituted in the college like Sexual Harassment Redressal Committee, Grievance Redressal Cell, Anti Ragging Cell, Happiness Cell, and Girls Common Room Committee to address the gender equity measures. The college administration is also committed to ensure environment sustainability through waste management, adopting rainwater harvesting technique to minimize the wastage of water and conservation of water. Solar panel has been installed and 70% of the lighting power requirement is met through LED bulbs, the lush green, plastic free clean campus surrounded by ample trees is maintained. The college infrastructure is being renovated to make it barrier free to facilitate Divyangjan. NCC (Girls) and NCC Naval (Boys) Unit, NSS Unit are constantly engaging in activities that contribute to local community. The college has a well defined Code of Conduct manual for all stakeholders which link them with standards of professional conduct. The institution offers a number of courses on Human Values and Professional ethics. Organization of national festivals, birth anniversary of Great Indian Personalities to increase consciousness about national identities is a regular feature of the college. Being a government college, all the functions of the college are covered under RTI Act 2005 and hence complete transparency is maintained in the financial, administrative and academic matters. Two best practices are Health & Blood donation camps and visit to Central Jail, Raipur.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT J. YOGANANDAM CHHATTISGARH COLLEGE, BYRAN BAZAR, RAIPUR
Address	GOVERNMENT J. YOGANANDAM CHHATTISGARH COLLEGE, BYRAN BAZAR, RAIPUR
City	RAIPUR
State	Chhattisgarh
Pin	492001
Website	www.cgcollege.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Professor	P.K. AGNIHOTRI	-	9425592842	-	agni.pradip@gmail .com
Principal	C.L. Dewangan	0771-2427126	9424229126	-	gjycg.college@gm ail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of Establishment, Prior to the Grant of 'Autonomy'		16-07-1938		
Date of grant of 'Autonomy' to the College by UGC		16-11-1996		
University to which the college is affiliated				
State	University name	Document		
Chhattisgarh	Pt. Ravishankar Shukla University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	02-06-2006	View Document		
12B of UGC	02-06-2006	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	21-04-2018	36	

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	GOVERNMENT J. YOGANANDAM CHHATTISGARH COLLEGE, BYRAN BAZAR, RAIPUR	Urban	3.575	10127.77

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce Eng Lang Hin Lang Evs And All Compulsory Papers As Per The Group	36	Higher Secondary	English + Hindi	240	238
UG	LLB, Law	36	Graduation	English + Hindi	160	160
UG	BCom, Computer Application Commerce Hin Lang Eng Lang Evs And Other Compulsory Papers	36	Higher Secondary	English + Hindi	30	6
UG	BA, Socio Aih Polsc Hindi Lit Eco Phil Psycho Geo Hist Eng Lit	36	Higher Secondary	English + Hindi	315	315

	Eng Lang Hin Lang Evs As Per Syllabus					
UG	BSc,Physics Mathematics Chemistry Or Geography Eng Lang Hin Lang Evs	36	Higher Secondary	English + Hindi	148	148
UG	BSc,Chemist ry Zoology Or Geography Botany Or Anthro Eng Lang Hin Lang Evs	36	Higher Secondary	English + Hindi	240	240
PG	MA,Ancient Indian History	24	Graduation	English + Hindi	25	7
PG	MSc,Anthro pology	24	Graduation	English + Hindi	20	10
PG	MSc,Chemis try	24	Graduation	English + Hindi	30	24
PG	MA,Econom ics	24	Graduation	English + Hindi	25	15
PG	MA,English	24	Graduation	English	40	17
PG	MA,Geograp hy	24	Graduation	English + Hindi	30	20
PG	MA,Hindi	24	Graduation	English + Hindi	25	15
PG	MA,History	24	Graduation	English + Hindi	25	9
PG	LLM,Law	24	LLB	English + Hindi	30	30
PG	MSc,Mathe matics	24	Graduation	English + Hindi	30	30

PG	MA,Philosophy	24	Graduation	English + Hindi	25	1
PG	MSc,Physics	24	Graduation	English + Hindi	20	14
PG	MA,Political Science	24	Graduation	English + Hindi	25	11
PG	MA,Public Administration	24	Graduation	English + Hindi	25	13
PG	MA,Sociology	24	Graduation	English + Hindi	25	14
PG	MSW,Social Work	24	Graduation	English + Hindi	20	20
PG	MSc,Zoology	24	Graduation	English + Hindi	25	25
PG	MCom,Commerce	24	Graduation	English + Hindi	25	25
PG Diploma recognised by statutory authority including university	PGDCA,Computer Application In Two Semesters	12	Graduation	English + Hindi	30	30
Doctoral (Ph.D)	PhD or DPhil,English	60	Post Graduation	English	12	4
Doctoral (Ph.D)	PhD or DPhil,Mathematics	60	Post Graduation	English	16	3
Doctoral (Ph.D)	PhD or DPhil,Commerce	60	Post Graduation	English + Hindi	12	10

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	13				0				76			
Recruited	0	0	0	0	0	0	0	0	27	49	0	76
Yet to Recruit	13				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				35
Recruited	22	5	0	27
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				10
Recruited	7	2	0	9
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	1	0	1
Ph.D.	0	0	0	0	0	0	20	39	0	59
M.Phil.	0	0	0	0	0	0	2	1	0	3
PG	0	0	0	0	0	0	5	9	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	2	0	3
M.Phil.	0	0	0	0	0	0	0	2	0	2
PG	0	0	0	0	0	0	1	5	0	6

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0		0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG Diploma recognised by statutory authority including university	Male	19	0	0	0	19
	Female	11	0	0	0	11
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	7	0	0	0	7
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	1579	0	0	0	1579
	Female	865	0	0	0	865
	Others	0	0	0	0	0
PG	Male	272	0	0	0	272
	Female	216	0	0	0	216
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	419	473	437	457
	Female	154	199	212	245
	Others	0	0	0	0
ST	Male	353	264	285	269
	Female	112	105	122	119
	Others	0	0	0	0
OBC	Male	833	802	822	812
	Female	291	292	323	399
	Others	0	0	0	0
General	Male	407	311	438	339
	Female	247	199	268	329
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2816	2645	2907	2969

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Ancient Indian History	View Document
Anthropology	View Document
Chemistry	View Document
Chemistry Zoology Or Geography Botany Or Anthro Eng Lang Hin Lang Evs	View Document
Commerce	View Document
Commerce Eng Lang Hin Lang Evs And All Compulsory Papers As Per The Group	View Document
Computer Application Commerce Hin Lang Eng Lang Evs And Other Compulsory Papers	View Document
Computer Application In Two Semesters	View Document
Economics	View Document
English	View Document
Geography	View Document
Hindi	View Document
History	View Document
Law	View Document
Mathematics	View Document
Philosophy	View Document
Physics	View Document
Physics Mathematics Chemistry Or Geography Eng Lang Hin Lang Evs	No File Found
Political Science	View Document
Public Administration	View Document
Social Work	View Document
Socio Aih Polsc Hindi Lit Eco Phil Psycho Geo Hist Eng Lit Eng Lang Hin Lang Evs As Per Syllabus	View Document
Sociology	View Document
Zoology	View Document

3. Extended Profile

3.1 Program

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	22	22	22	22
File Description			Document	
Institutional Data in Prescribed Format			View Document	

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2969	2846	2645	2816	2567
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
833	781	648	742	647
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2735	2885	2214	2171	2696
File Description			Document	
Institutional Data in Prescribed Format			View Document	

Number of revaluation applications year-wise during the last 5 years

2017-18	2016-17	2015-16	2014-15	2013-14
417	389	427	389	339

3.3 Teachers**Number of courses in all programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
26	22	22	22	22

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
76	69	71	69	66

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
90	86	86	86	86

File Description	Document
Institutional Data in Prescribed Format	View Document

3.4 Institution**Number of eligible applications received for admissions to all the programs year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
11530	6485	4197	3487	3195

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
968	893	893	880	880

File Description	Document
Institutional Data in Prescribed Format	View Document

Total number of classrooms and seminar halls

Response: 34

Total number of computers in the campus for academic purpose

Response: 77

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
77.03209	37.97802	140.32985	41.40967	36.11188

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

1.1.1

The College with an autonomous status offers programmes, having wide range of options that are relevant to the local needs and are in tune with the emerging national and global trends, with focus on employability, entrepreneurship and skill development.

- BOS in every subject, AC and GB has been constituted as per the norms of UGC.
- BOS constituted in every subject comprises of two University nominees and One Principal nominee and the faculty members of the department.
- In the BOS, expert from academic and industry, representatives from the society, student representative and the faculty members are involved in the process of development of curriculum.
- The curricula is designed based on the upcoming trends, need based inputs, feedback from stakeholders, opinion of experts and other representatives.
- The BOS of different subjects have been regularly updating, revising the curriculum in tune with the emerging trends at the beginning of the session.
- The curriculum approved comprises of the POs, PSOs and COs, details of the implementation and assessment of student performance. The same is communicated to all the stakeholders manually and through website.
- The curriculum approved by the BOS is then approved by the AC and the GB of the College.
- The Curricula designed and developed reflect the attainment of the POs and PSOs.

The broader feature of the POs and PSOs of all the programs are as follows:

UG Programs:-

B.Sc: Development of critical thinking, scientific, communication and social interactive skills and to inculcate moral values.

B.Com: Develop team spirit, managerial skills become socially responsible citizen

B.A: Inculcate ethical values, effective communication and listening skills with understanding of the global issues.

Law: Development of understanding of global issues ethical reasoning, knowledge of legal concepts, legal

problem, decision making ability.

PG Programmes (Humanities): Cultivate and encourage expertise in particular field of study. Acquire knowledge of advanced level of research, Prepare for doctoral learning as academic professionals in the discipline.

PG Programmes (Science): Develop research skills for advanced study for doctoral programmes.

PG Programme (Commerce): Entrepreneurship skills, Managerial skills, Eligibility to become tax Consultant/Advisor Chartered Accountant, Cost Accountant and Company Secretary.

- The assessment of the student performance is done by evaluation through tests, seminar and group discussion etc. by the teachers of the department.
- The result analysis of final examination is done by the Examination Cell of the College All the above activities are conducted under the supervision of the Principal.
- Besides academic activities, other state sponsored skill development programmes and career counseling activities are also conducted time to time for the betterment of the students and to evolve competent human recourses from the College.

Read more:- http://www.cgcollege.org/Admin/Upload_Data/NAAC/10012018051413_1.1.1.pdf

File Description	Document
Any additional information	View Document

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 92.31

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 24

1.1.2.2 Number of all programs offered by the institution during the last five years

Response: 26

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document
Any additional information	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years**Response:** 20.7

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	4	4	4

File Description	Document
Program/ Curriculum/ Syllabus of the courses	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship	View Document
Any additional information	View Document

1.2 Academic Flexibility**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 19.23

1.2.1.1 How many new courses are introduced within the last five years

Response: 5

1.2.1.2 Number of courses offered by the institution across all programs during the last five years

Response: 26

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

1.3 Curriculum Enrichment**1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum****Response:**

The higher education system of a country plays a major role in the creation of skilled human resources. Major stress has been laid on promoting equality through educating different classes, races and now gender has added a new dimension to this. Though during the last three decades, the gender disparity at various level of education has declined, but it needs to be further reduced. Gender equity is an essential building block in sustainable development.

Apart from Gender issues, environment and sustainability, Human values and Professional Ethics are major issues which have been on focus in the 21st century education in innovative forms and addressing all age groups are essential.

Keeping tune with the latest trends in higher education, the College has incorporated the cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum. A number of courses in the faculty of Arts, Commerce, Science and Law address these issues in a comprehensive manner. They are taught in the form of papers and focus on these core issues.

S.No.	Name of Program	Name of the Course	Gender	Environment and sustainability	Human Values
1.	All UG Programmes (BA, B.Sc., B.Com-I)	Environmental Studies & Human Rights	All Aspects of human rights, fundamental duties, Gender equality, Discrimination against women, Human Rights, Child rights.	Ecosystem, Environmental Sustainability, Environment Pollution Global warming Biodiversity	Biodiversity, Conservation, water, Harv Disaster management

2.	BA-I	Philosophy	-	-	Indian Jain, Nyaya Yoga	Philos Bu Philos
		Political Science	Equality and Justice	-	Social Justice	
3.	BA-II	Philosophy	-	-	Ethics, Values	E
		Sociology	-	-	Crime & Soci	
4.	BA -III	Geography	-	Resource and Environment Remote-sensing		
		Psychology	Gender Issue	-	Human Development	
		Sociology	Social Research-Methodology	-		
5.	M.Com.	-	-	-	-	

6.	MA	Sociology	-	-	Criminology
7	LL.B	Law Part-I IInd sem.	Paper on Family Laws:- Hindu Law, Muslim Law	-	-
		Law –Part – II II’nd- Sem.		Environmental Law as a Compulsory Paper	Labour Laws II Two Paper work man minimum Act
		LL.B Part-III Ist Sem.			Paper -IV Human Rights
8.	MSW	Master of Social Work I,II,III,IV Sem	Population and Environment	Current issues of Environment, Nature Resources and Diversity, Population & Environment of Natural Resources	Social Human Development, Family Work, Right

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 0	
1.3.2.1 How many new value-added courses are added within the last 5 years	
Response: 00	
File Description	Document
List of value added courses	View Document

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above											
Response: 0											
1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years											
<table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	0	0	0	0	0
2017-18	2016-17	2015-16	2014-15	2013-14							
0	0	0	0	0							
File Description	Document										
Any additional information	View Document										

1.3.4 Percentage of students undertaking field projects / internships	
Response: 45.44	
1.3.4.1 Number of students undertaking field projects or internships	
Response: 1349	
File Description	Document
List of programs and number of students undertaking field projects / internships	View Document
Any additional information	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise</p> <p>A. Any 4 of above</p> <p>B. Any 3 of above</p>

C. Any 2 of above

D. Any 1 of above

Response: B. Any 3 of above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 3.73

2.1.2.1 Number of seats available year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1633	1503	1493	1493	1493

File Description

Demand Ratio (Average of Last five years)

Document

[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
968	893	893	880	880

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college assesses the learning needs of the students at the time of admission based on their performance in the qualifying examination. The details of the students are recorded by the Admission Committee. The data of the students are recorded and verified by the subject teachers. On the basis of the database prepared, the students are classified in accordance with the percentage of marks obtained. The advanced learners are considered those of who have secured 60% and above marks. The students who have secured marks between 50% and 60% are also identified those below 50% are classified as slow learners.

The students are also assessed on the basis of their performance in the class by the concerned teachers through interactive session. Another stage of assessment of the learning level of students is through evaluation process done through unit tests and class test, home work assignment given in the class. This evaluation mechanism may differ from teacher to teacher and is also not uniformly applied to all the subjects.

Classroom is the center of every students learning journey. They are identified by their performance in the classes by the teachers through interactive sessions. They are motivated to nurture their academic needs by providing them books and study materials. Doubt clearing classes, preparing assignment and project work related to the topics under the guidance of the subject teacher is also done. Motivational lectures are organized to channelize their potential to accomplish their goals.

PG students are encouraged to prepare PowerPoint presentations in seminars and are also motivated to attend national level seminars and conferences. The research paper presentation is a part of the learning process where the students develop their research skills. It also helps them for further study after post graduation. Other method of learning experience for the PG students is done through group discussion, tutorials, and field study. They are also encouraged to prepare charts and wall magazines based on the topics discussed in the subject.

Slow learners are identified by their performance in the class. Extra attention is provided to such students. Remedial classes are organized for these students by the teachers individually. The college has a mechanism where tutorial classes are organized in the UG level. These classes are incorporated in the General Time Table prepared for the college in the beginning of the session. These classes are held either before the schedule of normal classes or after the completion of the classes.

Getting to know your students and personally taking genuine interest in them creates a safe learning environment and motivates them to work harder as they want to get good feedback from teacher.

Assignments are given to slow learners to improve their learning capability. Revision of the portions completed is also done specially for the slow learners.

2.2.2 Student - Full time teacher ratio

Response: 39.07

File Description	Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.27

2.2.3.1 Number of differently abled students on rolls

Response: 8

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any other document submitted by the Institution to a Government agency giving this information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The College is renowned for continuous teaching and learning schedule. Every effort is made to make it student centric. Lecture method is the predominant method followed in all the programs. The learner-centered methodology is adopted to facilitate effective learning. The key methodologies used are lecture method, interactive method or participatory approach, demonstrative method and problem solving methods.

In the beginning of the session, the students are strictly directed to attend the classes. The lectures in the classes are followed by interaction with the students. The interaction helps the teacher to

analyse their potential and also to plan further teaching schedule. The students are given home assignments based on the topics discussed. They are provided study material and books to enhance their knowledge. Apart from this, tutorials are also organized for the benefit of the slow learners. Doubt-clearing classes are also organized for students.

The experimental learning and demonstrative method is mainly followed in science subjects and in humanities like Geography, Psychology, Ancient Indian History and History. In the laboratory, the students acquire first hand experience which help them to clarify the concepts and also a clearer understanding of the theoretical aspects. Teaching through demonstration creates interest among the students and motivate them for further study. The teachers also use audio-visual aids to make learning more satisfying experience for the students. The students of Ancient Indian History are taken on spot study of the monuments and places of archaeological significance. They prepare project work based on their study. The students of History also visit places of historical importance as a part of learning Preparation of project file based on these visits are a part of evaluation. Students also prepare charts and posters based on the topics discussed in the class.

The participatory learning methods adopted by the faculty are through Group Discussion, Field Work, Assignments, and Student Seminar. Group Discussion involves exchange of ideas among students and evokes thinking among them. It also develops creativity among them. Field work is also a part of learning is Geography, Botany. Assignments given help in the organization of knowledge, assimilation of facts and are also a part of active learning for the students. In the PG programs student seminar are parts of evaluation. Students are to prepare research papers under the guidance of the teacher. Individual presentation of seminar increases the confidence among the student and also develops research skills in them.

The students of Political science and Public administration visit the State Legislative Assembly to witness the proceedings of the State Legislature. The students have also been to the Corporation to study the functioning of the corporation. The students of M.S.W. visit the Central jail, Raipur to study the condition of the jail inmates. Moot courts are a part of evaluation for the students. It is also a part of participatory learning techniques adopted by the teachers. Method of case study adopted is same as in Social Sciences. This method is used to develop critical thinking and problem solving skills.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 46.05

2.3.2.1 Number of teachers using ICT

Response: 35

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 42.41

2.3.3.1 Number of mentors

Response: 70

File Description	Document
Any additional information	View Document

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

The Academic Calendar is prepared by the Coordination Committee headed by the Chancellor, the Governor of the state is the ex- officio Chancellor. It comprises of Vice-Chancellor of all the state Universities, The Chief Secretary of State Government, Secretary, Higher Education and General administration as members. The Academic Calendar released by the Department of Higher Education of the state government, is applicable to all the colleges under the different universities.

- The Academic Calendar contains the schedule of the admission process and dead line of Admission, Declaration of results, Results of revaluation, conduction of Supplementary examination and results.
- Schedule of Student union activities.
- Sports and Cultural activities.
- Activities by NCC/NSS like Plantation Program, Camps, Annual function etc.
- Schedule of Vacation- Dassehra, Diwali, winter and Summer Vacations.
- Program for internal evaluation.
- Schedule for Annual examination.
- Academic schedule for semester courses.

Teaching: The College plans the execution of the Academic Calendar and adopts it in toto or with minor modification. The same is communicated to all the faculty members and staff. The induction program is conducted for the communication of the academic activities, examination patterns and extracurricular activities for the whole session. The college teacher prepares teaching plans for all the courses at the beginning of the session. The Time Table Committee prepares the General Time Table under the guidance of the Principal. The same is communicated to the faculty members and the students through General Notice Board, Departmental Notice Board. The heads of all teaching departments are directed to ensure the execution of Time Table accordingly for the smooth conduction of teaching process. All the teachers have to maintain the Teaching Diary and the same is monitored by the Head of Department and the Principal

every month.

Learning Process: Regular conduction of classes are monitored by the Head of the department and the Principal. The Principal seeks the feedback of the classes through interaction with the students from time to time. The grievances of the students regarding the classes are looked into and resolved accordingly. Students are motivated to consult books from the Library and other sources. The teaching and learning process is made more effective through the use of ICT technology.

Evaluation: The evaluation process in every program is communicated to the students as per the schedule of the Academic Calendar. The subject teachers conduct Unit tests after the completion of the Unit. Evaluation is also done through oral questioning and home assignments in the class.

In the PG programs, seminar is a mandatory part of evaluation process. The students prepare research papers in each paper under the guidance of the teachers. Weightage of 20 Marks is assigned for seminar. The students are motivated to give power point presentation in the seminar. In subjects like Geography, History, Ancient Indian History, study tours and project work are a part of the evaluation. In the science faculty, the practical examinations are conducted where the evaluation is done on the basis of experiments done and viva voce.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 80.84

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 73.92

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
61	54	51	48	46

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 0.31

2.4.3.1 Total experience of full-time teachers

Response: 23.57

File Description	Document
Any additional information	View Document

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 11.4

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	3	2	0	1

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 24.21

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	22	22	21

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years</p> <p>Response: 35</p> <p>2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>26</td> <td>31</td> <td>40</td> <td>50</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	28	26	31	40	50
2017-18	2016-17	2015-16	2014-15	2013-14							
28	26	31	40	50							
File Description	Document										
List of programs and date of last semester and date of declaration of result	View Document										

<p>2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years</p> <p>Response: 15.7</p> <p>2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>417</td> <td>389</td> <td>427</td> <td>389</td> <td>339</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	417	389	427	389	339
2017-18	2016-17	2015-16	2014-15	2013-14							
417	389	427	389	339							
File Description	Document										
Any additional information	View Document										

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years**Response:** 100

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
417	389	427	389	339

File Description	Document
Any additional information	View Document

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system**Response:**

Examination process is one of the major responsibilities of an institution with autonomous status. In order to increase the efficiency and effectiveness of the system, the College brings reforms in the examination process to gauge the knowledge and skills acquired at various levels of the programmes. The main aspect of the examination management system is the time bound regularity in the conduction of examination, declaration of result, full transparency in the whole process with regulatory mechanism for redressal of grievances.

The examination management system is managed by Office of the Controller of Examination which supervises the whole examination process. The Controller is assisted by a team of 3 Asst. Controller. The office of Controller has two computer operators and two for clerical assistance. The Exam Cell works in coordination with the various departments of the College. Time Table Committee, Result Committee, UFM Committee and Merit List Committee are some committees which facilitate the smooth functioning of the examination management system.

In the beginning of the session, all the departments submit the curriculum proposed for the programmes after approval from BOS for final approval by the Academic Council and thereafter by the Governing Body. For the Semester Annual examination, the Heads of Departments are to give the names of experts for Question Paper setting. The name of the Paper setters are finalised through Principal of the College.

The entire post examination process is IT integrated:

The tabulation of marks and preparation of results is done through Computer. Computation of result is done through software. The same is verified by the members of the Cell. Then finally the result sheets are printed which is approved by the Result Committee. There after the Marksheets are printed.

From 2016-17, the Adhar Number of the students has been displayed in the Marksheet. The declaration of results is displayed on the website, Local newspapers and College Notice Board.

The examination Cell ensures confidentiality and transparency of the examination as far as possible. The answer scripts for revaluation are first coded and thereafter packed into bundle to be sent for revaluation. Strict confidentiality is maintained in the process of revaluation.

In case the students are not satisfied by the marks obtained on revaluation, they have the choice of demanding photocopy of the answer scripts which will be provided on paying the fees. The students can also apply for Panel valuation if he/she is not satisfied with the marks scored in the paper.

The supplementary examination is held after almost one month from the declaration of results. The schedule of examination is announced and all preparations are made before hand. After the results of the supplementary exam are declared, the result analysis of all the programmes is done by the Exam Cell. The completion of the examination process of a session is followed by the creation of Merit List for each programme. The toppers of every programme are awarded Gold Medal by the College along with the contribution of the Alumni.

File Description	Document
Any additional information	View Document

2.5.5 Status of automation of Examination division along with approved Examination Manual
A. 100% automation of entire division & implementation of Examination Management System (EMS)

B. Only student registration, Hall ticket issue & Result Processing

C. Only student registration and result processing

D. Only result processing

Response: D. Only result processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	View Document
Current Manual of examination automation system	View Document
Annual reports of examination including the present status of automation	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The academic plan of an institution increasingly includes the learning outcomes that apply across the programmes of study. These outcomes provide an academic vision for the institution that serve as guidelines for the new programs and also communicate to its stakeholders the academic value and goals of the institution. COs express the learning at the level of a paper. In doing so, they clarify for the learner what is expected of him or her as well as the skill, competencies, understanding and ability that they acquire on successful completion of their study. For the teacher, the outcomes clarify what exactly the module will deliver and unite this with the appropriate mode of delivery and assessments. It is important to stress that course outcomes form an integral part of an educational system which is based on student-centric learning, where emphasis moves from content to the outcomes. Effective student participation can be enhanced where the courses are clearly expressed in terms of outcomes which allow the learner to acquaint themselves with the skills and the abilities they acquire. The course outcomes for different course under different programmes have been uploaded on the website.

Curriculum Design and development is a major responsibility of an autonomous College. Our college has a system to process and structure the same. The Board of Studies of every department convenes every year in the beginning of the session to prepare syllabi for the programme. The BOS which include experts from different Universities, nominated by the Vice Chancellor, entire faculty members and student representative discuss the components of the syllabi. The curriculum developed with flexibility to suit the professional and personal needs of the students and navigation of core values. The courses designed are relevant to local needs and are in tune with the emerging national issues, feedback from stakeholders and global trends. Curriculum evolved comprises of POs, PSOs and COs, substantive outline of the courses in every discipline, details of implementation as well as assessment of student performance. The Curriculum developed is then recommended for consideration and approval of the AC. The AC scrutinizes and approves the proposal with or without modification of Curriculum approved by BOS.

The curriculum thus approved is communicated to the teacher and students. The various modes of communication of course outcomes are as follows.

I. **Website:** POs, PSOs and COs of all programmes and courses are uploaded on the website www.cgcollege.org

II. Department: The Curriculum along with the Outcomes is made available to all the faculty members and the Plan for the implementation is prepared at the department level keeping in view the course outcomes.

III Teacher: All the subject teachers acquaint the students the curriculum along with the outcomes personally in their classrooms.

IV. Induction Programme: Students are communicated of the outcomes in the induction programme organised faculty-wise in the College.

V. Examination Cell: This Cell also communicates outcomes of the various Courses.

VI. Library: The curriculums along with the outcomes are made available in the central library.

File Description	Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Course Outcomes are narrower statements that describe what students are expected to know and be able to do at the end of each course. These relate to the skills, knowledge and behavior that students acquire by the end of the course.

Program Outcomes are one step broader statement than Course Outcomes that describe what students are expected to know and be able to do upon graduation. Program Outcomes and Program Specific outcomes are attained through the attainment of Course outcomes.

Course Outcomes assesses directly the student learning experience as well as teaching effectiveness. The delivery and assessment methods need to be designed in such a way to achieve the stated outcome. Delivery is important to ensure that the student is able to acquire the knowledge & skill required. Assessment is also important to assess whether the student or learner has attained what is expected out of them. This will help in the improvement of quality.

Course Outcomes attainment level can be measured based on the performance of the students in the internal assessment and external examination conducted by the College. Through there is no standard measurement system in place in the College, but there are other standards through which the attainment of Course Outcomes are assessed. The main levels where the attainments of Course Outcomes are assessed are as follows:

- 1.Evaluation by subject Teachers:** The subject teachers through the process of teaching and learning in the classroom continuously assess the learning outcomes of the students. After the completion of a topic, the teacher conducts tests, quizzes through which the students learning

capacities are assessed. The students are also encouraged to clear their doubts in case there is a problem.

2. **Department Level:** On the department level, the teachers discuss the learning outcomes of the students. Efforts are undertaken to improve the learning standards of the students.
3. **Attendance:** For evaluating the students learning outcomes, the attendance in the class is also monitored.
4. **Revision of Courses:** The courses are also revised and necessary changes are made as per the demands when the Board of Studies meets in the beginning of every session.
5. **Doubt Clearing:** These Classes are held to make the concepts clear. Students are given home assignments, project work based on the portions covered in the course.
6. **Practical Demonstration:** Students are explained the topics with practical demonstration in the laboratories for the lab subjects.
7. **Result Analysis:** The performance of the students in the year-end examination is analysed by the Result Committee. The Committee gives recommendations to improve the learning outcomes of the students.
8. **Appraisal report:** At the end of every session, every teacher has to give the Appraisal Report to the Principal, which is then forwarded to the Department of Higher Education. Every teacher has to give the report of the performance of students in their subjects in the final examination along with pass percentage.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.6.3 Average pass percentage of Students	
Response: 89.95	
2.6.3.1 Total number of final year students who passed the examination conducted by Institution.	
Response: 573	
2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution	
Response: 637	
File Description	Document
List of programs and number of students passed and appeared in the final year examination	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: Yes

File Description	Document
Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View Document
Any additional information	View Document
URL of Policy document on promotion of research uploaded on website	View Document

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers receiving grant and details of grant received	View Document
Any additional information	View Document

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	View Document
Any additional information	View Document

3.1.4 Institution has the following facilities

1. Central Instrumentation Centre
2. Animal House/Green House / Museum
3. Central Fabrication facility
4. Media laboratory/Business Lab/Studios
5. Research / Statistical Databases

A. Any four facilities exist

B. Three of the facilities exist

C. Two of the facilities exist

D. One of the facilities exist

Response: E. None of the facilities exist

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 11

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	1.5	3.55	4.75	1.20

File Description	Document
List of project and grant details	View Document
e-copies of the grant award letters for research projects sponsored by non-government	View Document
Any additional information	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 3

3.2.2.1 Number of research centres recognised by University and National/ International Bodies

Response: 3

File Description	Document
Names of research centres	View Document
Any additional information	View Document

3.2.3 Percentage of teachers recognised as research guides

Response: 34.21

3.2.3.1 Number of teachers recognised as research guides

Response: 26

3.2.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 76

File Description	Document
Details of teachers recognized as research guide	View Document
Any additional information	View Document

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.39

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 6

File Description	Document
Supporting document from Funding Agency	View Document
Any additional information	View Document

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

- The College does not have any defined incubation centre but the college has developed an eco system where different activities are being conducted for creation and transfer of knowledge.
- These activities are aimed at providing vocational training on soft skill and the promotion of research.
- The Research Committee of the college has played an active role in the promotion of research culture.
- The Committee approves the proposals of research projects of the faculty members.
- Encourage the publication of research paper among the faculty members.
- Motivate PG students towards not only research but for some type of start-up. The College teachers play a very vital role as incubator.
- Career Counselling cell is involved in organising lectures for preparing students for competitive examination and imparting knowledge of career opportunities in different fields.
- Vocational Training programme for soft skill development was organised for the students of the college in collaboration with College of Dairy Technology, Raipur.
- Lectures was organised by the Deptt. Of Mathematics in which the students were acquainted with the opportunities of admission the top National Institutes for PG and research programme.
- Under Mukhyamantri Yuva Swavlamban Yojana, 45day workshop was organised in the College for final year UG students in 2017-18 in which 126 students attended.
- Art Committee organised three day training on Madhubani paintings and also on making artificial jewellery for the students of the college.
- Dept. Of Commerce organised a lecture in which the students were given guidance for career opportunities in the Banking sector by NIBF.
- The activities such as Moot Court, Moot Court Competition, Sessions, District /High Court Visit are regular activities organised by the Law Deptt. of the College for the sparking of innovative ideas among the students.

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years**Response:** 0

3.3.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of workshops/seminars during the last 5 years

[View Document](#)**3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years****Response:** 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description**Document**

List of innovation and award details

[View Document](#)**3.3.4 Number of start-ups incubated on campus during the last five years****Response:** 0

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	View Document

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	
Response: No	
File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	
Response: No	

3.4.3 Number of Patents published/awarded during the last five years	
Response: 0	

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years				
2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	View Document

3.4.4 Number of Ph.D.s awarded per teacher during the last five years	
Response: 1.08	

3.4.4.1 How many Ph.Ds are awarded within last 5 years	
Response: 28	

3.4.4.2 Total number of teachers recognised as guides during the last 5 years	
Response: 26	

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI web site	View Document

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.5

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
33	13	17	30	12

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 1.5

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
35	11	18	22	19

File Description	Document
List books and chapters in edited volumes / books published	View Document
Any additional information	View Document

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Response:	
File Description	Document
BiblioMetrics of the publications during the last five years	View Document

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution	
Response:	
File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual	
Response: Yes	
File Description	Document
Soft copy of the Consultancy Policy	View Document
Minutes of the Governing Council/ Syndicate/Board of Management related to Consultancy policy	View Document
Any additional information	View Document
URL of the consultancy policy document	View Document

3.5.2 Revenue generated from consultancy during the last five years				
Response: 0				
3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)				
2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	View Document
Any additional information	View Document

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	View Document

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The numerous extension activities in the neighborhood community have been planned and executed by College in terms of impact and sensitising students to social issues and holistic development during the last decade. They are as follows.

- **Legal Literacy Programme:** The Department of Law organise this programme for the prisoners in Central Jail Raipur regularly since 2007. In this Programme students visit the Jail and they Collect information about prisoner's problems. They also seek knowledge about Parole and Probation, Rights of under-trial prisoners and about police manual from Jail Authorities.
- **Legal Aid Camps:** The students of Law faculty have participated in Legal Aid Camps in neighboring villages. In these Camps, free legal aid is provided to the weaker sections of the society and also spread awareness about out of court settlement of disputes and family disputes, Human Rights & Fundamental Rights, SC/ST Act etc.
- **Participation in Lok Adalat:** The students of Law faculty have participated in National Lok Adalat and acquired knowledge about objectives and functions of Lok Adalat.
- **Legal Aid Clinic:** It is organised by Law Faculty to provide to legal aid to the needy people.
- **High Court Visit:** The Students of Law visit High Court to seek knowledge about hierarchy of Court, Composition of Court, Preparation of writ plaint, Court Proceeding.

- **Blood Donation Camps:** The Department of Sociology/Social Work of the College has been organising since 2007 Blood Donation Camps with help of Blood Banks of the City.
- **Tree Plantation Programme:** This Programme has been organised by the NSS/NCC unit of the College regularly.
- **AIDS Awareness Programme:** AIDS awareness Programmes are organised on World AIDS day every year. by NCC/NSS/YRC unit.
- **Traffic Control Campaign:** The Students of NSS Unit have volunteered to help the City Traffic Police for Traffic Control.
- **Volunteer Activity:** The Volunteer of NSS and Cadets of NCC have participated in big events organised by the State Government such as Rajyotsav, National Youth Festival and International Hockey/Cricket Matches etc.
- **SVEEP - Awareness Programme for Participative Democracy:** The Systematic Voters Educational and Electoral plan (SVEEP) for Raipur is being conducted and managed by the College under supervision of District Electoral officers. Rally, Street Play, various competition like Rangoli, Poster, Slogan Writing Debate etc that focus on motivating the young voters to participate in the electoral process.
- **Jail Visit:** The students and staff of Social Work & Sociology have visited Raipur Central Jail to interact with the prisoners to seek cognizance the plight of the jail inmates.
- **Anti Plastic Drive:** Organized by the NSS unit where all the students were made conscious about the hazards of the use of plastic materials, like plastic carry bag.
- **Child Right Champion:** About 50 students of M.A. Sociology and Social Work have been made Child Rights Champion who are working in different areas around Raipur on behalf of Chhattisgarh State Commission for Protection of Child Rights.
- **Swachh Bharat Abhiyan:** Under this programmes, the students of NSS unit of the college have organized cleanliness drive in and around Raipur Railway Station.

File Description	Document
link for additional information	View Document

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 7

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	1	1	2

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 54

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	14	8	9	3

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Any additional information	View Document

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 40.21

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2595	1280	927	748	181

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Government or NGO etc	View Document

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 0

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 283

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
76	66	61	44	36

File Description	Document
e-copies of linkage related Document	View Document
Details of linkages with institutions/industries for internship	View Document
Any additional information	View Document

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

The institute tries to meet the requirement of each department/ administrative section in the form of infrastructure facilities available. The institute ensures adequate availability of physical infrastructure in the form of equipments, books, ICT facilities, consumables, furniture, teaching aids etc. Financial resources in terms of grants from State Govt., UGC, *Janbhagidari*, etc. are utilized to upgrade and improve infrastructure facilities. Future requirement is identified and augmented from time to time.

There are 28 well ventilated, exclusive class rooms with sufficient seating capacity and proper electrification.

- Laboratories: 07 Undergraduate and 06+1 post graduate labs.
- Computer labs: 02 labs with 31 computers.
- Mathematical computational Lab: 01 with 08 computers.
- English Department audio visual facility, LCD, microphones and different software to learn language.

Department wise no. of Labs: Total 09 (All Science Subjects and Computer Application)

Staff Room: Each department has its own staff room. There is one common staff room with basic facilities

Administrative Section: Total 09 Rooms utilized in the old building.

Examination Cell

- One strong room with all facilities and security system.
- Separate chamber for Controller Examination Cell.

UGC Cell and IQAC Cell

To perform routine UGC activities and IQAC activities

Counseling & Placement Cell –

Helps the students to groom their personality and develop their skills in choosing their career.

Amenities – All basic amenities are available in the college viz.

- Information Boards – 25
- R.O. supplemented drinking water points- 03
- Canteen for students and faculties.
- Parking zones separately demarcated: 02
- CCTV- cameras at different points covering whole campus.
- Girls Common Room with all basic facilities.
- Ramps at every needful point for differently-abled students.
- Sports facilities for both outdoor and indoor games, coaching facility for sports activities.
- 11 Separate washrooms, for staff, office staff, boys and girls.

Library: Has a wide range of text books/reference books/e-literature It has 2 separate chamber for Librarian and Asst. Librarian and Reading hall with ventilation & illumination.

Seminar Hall – 2 well equipped halls with latest multimedia facilities for presentations, workshops and conferences.

Stage- For conduction of various extra-curricular activities.

NCC unit

The college has two NCC wings:

i) Boy's NCC Naval Wing - 35 cadets

ii) Girl's Wing - 80 cadets

Separate office for NCC. Two NCC officers.

NSS Unit

One NSS unit which has 130 volunteers. Separate office for NSS.

Youth Red Cross and Red Ribbon Club –

90 and 50 volunteers have been registered under Red Cross Society and Red Ribbon Club respectively. First Aid facility is available in the Youth Red Cross Office.

Suggestion/Complaint Box –

Fixed at various spots in the college.

Printing and Reprographic facilities –

Almost all the teaching departments, Administrative Section, Counseling Cell, Library and Autonomous Examination cell have reprographic facilities with printers.

Hostel:

College has no hostel of its own. But state government provides hostel facilities for students of our college belonging to SC/ST, OBC category. At present our students stay in 12 hostels.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor), gymnasium, yoga centre etc., and cultural activities

Response:

The sportsmen of the college has made giant strides in the field of sports, not only in the University level but also in State level. Department has indeed succeeded in perpetuating sports culture among the students of the college for whom the infrastructure and expertise are always made effectively available. The College with the help of district government is striving to provide infrastructural facilities par excellence.

Indoor Games: Facilities available for Badminton, Chess, Carrom, Table Tennis

Outdoor Games: The outdoor sports facilities includes a spacious play ground which accommodates Basketball, Volleyball, Cricket Net Practice.

- Students participating in different sports events at the State/Inter University level are provided track suit and sports kit.

The following sports and games are offered by the College

For Men		For Women	
S.No.	Event	S.No.	Event
1.	Athletics	1.	Athletics
2.	Archery	2.	Badminton
3.	Basketball	3.	Basketball
4.	Chess	4.	Chess
5.	Cricket	5.	Foot ball
6.	Canoeing/Kayaking	6.	Handball
7.	Football	7.	Khokho
8.	Hand ball	8.	Table Tennis
9.	Hockey	9.	Tennis
10.	Kabaddi	10.	Volley ball
11.	Khokho	11.	Soft ball
12.	Soft ball	12.	Swimming
13.	Table Tennis	13.	Kabaddi
14.	Tennis	14.	Hockey
15.	Volley ball	15.	Judo
16.	Swimming		
17.	Taekwondo		
18.	Netball		
19.	Soft Tennis		
20.	Wrestling		
21.	Boxing		
22.	Cross Country		
23.	Weightlifting		

College has got permission from other agencies for using playground facilities. The details are as below:

S.No.	Name of Agency	Play ground facility
1.	Union Club, Motibagh Chowk, Raipur	Tennis, Badminton
2.	Raipur District Table Tennis Association Sapre School, Raipur	Table Tennis
3.	Gauss Memorial Play Ground, Opposite All India Radio Station, Raipur	Cricket, Football, Hockey, A

Cultural Activities: The Cultural committee and Literary Committee of the College plan the organisation of cultural and literary activities in the College. The students participate in the Inter College, University level in these categories. The students participate in the Youth festival organised by the affiliating University.

Cultural, Literary and Extra Curricular Activities Organized in the College :

S.No.	Events
1.	Singing (Solo, Duet, Group)
2.	Dance (Solo, Duet, Group)
3.	Drama
4.	Rangoli
5.	Flower Decoration
6.	Salad Decoration
7.	Mehandi
8.	Recipe Making
9.	Pooja Thali Decoration
10.	Best out of waste
11.	Extempore
12.	Debate
13.	Quiz
14.	Essay Writing
15.	Poster Making
16.	Slogan Writing
17.	Painting
18.	Recitation

Facilities for cultural activities :

- Seminar Hall
- Good Public Address System

Wall Magazine has been prepared where the students can display their creative talent in the form of Poem, Articles, Drawing, and Painting etc. Their expressive skills are also nourished through the articles, poem, drawing, painting, slogan writing.

College Magazine "Prachee"

The College publishes Annual College Magazine "Prachi". The Magazine Committee constituted by the Principal coordinate and overlooks its compilation. The members of the Committee invites articles, short stories, poem, and essays from the students. The selected works are published in the Magazine. The students get an opportunity to exhibit their creative skills and express their views on current and relevant issues.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 20.59

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 07

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 44.83

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
43.33297	8.28268	110.75425	11.87109	13.89492

File Description	Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library of the college is not automated, hence the college has not established ILMS in our library. But the library has N-List connectivity of INFLIBNET through which e-books and e-journals can be accessed.

The college has been making sincere efforts to obtain funds and manpower from State Government for ILMS.

- The current mission of the college is automation of library (i.e. establishment of ILMS).
- The college will procure automated package of library services that contains several functions. These functions usually include circulation, acquisitions and cataloguing etc.
- ILMS to be established in the college may comprise of a relational database, software to interact with data base and two graphical user interfaces.
- The college will prefer following modules.
 - Acquisitions
 - Cataloguing
 - Circulation
 - Serials
 - OPAC etc.

File Description	Document
Any additional information	View Document

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

- **Our Library has following Rare Books:-**

◦	Name of the Book	Name of Author	Name of the Publisher	Number Copies
•	Annual Report of the Director General of Archaeology in India (1920-21)	Sir John Marshall	Superintendent Government Printing Calcutta India	2
•	Encyclopedia Britannica	Editor in Chief J.L. Garvin	The Encyclopedia Britannica Company, Ltd. London	1 set in Vols.
•	Encyclopaedia Americana International Edition	Ed. in Chief George A. Cornish	Americana Corporation N.Y.	1 set in Vols.
•	?????????? ???? Set of (Volumes)	??? ??.	??? ?????? ?? ??????	1 Set of Vols.

•	Encyclopaedia of Social Science V.1 to 15	Seligman, E.R.A.	Macmillan Co. New York	-	
•	A Concise Oxford freueh Dictionary	Chevelleg .A.	Clearamdegn Press-Oxford	-	
•	Britannica Book of the year 1946	-	Encyclopedia Britannica-Chicago	-	
•	Britannica Book of the year 1947	-	Encyclopedia Britannica-Chicago	-	
•	The Modern Encyclopedia & world Affairs	Harmmerton J.	Arnalgamat Press Landon	-	
•	????? ???? ???? ??? 1-8	??? ????????????	?????????? ???? ???????-???	-	
•	????? ?????? ?????, ??? 1-5	?????????, ?????? ?????? ??????	????????? ???? ???? ????????	-	
•	Britannica Atlas	Sutley E.J.W.	Encyclopaedia Britannica	-	
•	Encyclopedia of Ecology and Environment (Set of 10 Volumes)	Satpekar & Sharma	?????? ????-????? ??????????? ???? ???? ???? ??	-	
•	?????? ?????????????? ??????????	????? ??????	?????? ???????????	-	
•	?????? ?????????????? ??????????	?????? ??????	?????? ???????????	-	
•	?????????????? ??????????	?????? ??.??	?????? ???????????	-	
•	A study of History (Set of vol. 10)	Toyenbee Amold J	Oxford university press	-	
•	Encyclopedia Dictionary of Environment Pollution V.-I	Pandey Vandana	-	-	
•	Encyclopedia Dictionary of Environment Pollution V.-II	Pandey Vandana	-	-	
•	Encyclopedia Dictionary of Environment Pollution V.-III	Pandey Vandana	-	-	
•	Encyclopedia Dictionary of Environment Pollution V.-IV	Pandey Vandana	-	-	
•	Encyclopedia Dictionary of Environment Pollution V.-V	Pandey Vandana	-	-	

•	Perspective in History and Nature of Geography V.-1	Husain Mazid	Anmol Pub. New Delhi	-	
•	????? ?????? ?????????? ?????????? 1????????? ?????? ??? (??? 1 ?? 11)		?????? ????????	-	
•	Master Piece of the World best Literature V. I to V. VIII	Gilder J.	Classing Publishing New-Delhi		
•	Encyclopedia of Analytical Geometry V. I	Sharma A.K.	Dominants Pub. Distri.-Delhi		
•	Encyclopedia of Analytical Geometry V. II	Sharma A.K.	Dominants Pub. Distri.-Delhi		
•	Encyclopedia of Analytical Geometry V. III	Sharma A.K.	Dominants Pub. Distri.-Delhi		

File Description	Document
Any additional information	View Document

4.2.3 Does the institution have the following

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

Any 4 of the above

Any 3 of the above

Any 2 of the above

Any 1 of the above

Response: Any 2 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 328217.4

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
600272	184073	213165	387856	255721

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 2.73

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 83

File Description	Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Institution frequently updates its IT facilities including Wi-Fi.

- The college has policy of adhering to the standards of Information Technology.
- IT Service Management is looked after by the Computer Personals of the college. Apart from them services of outside experts are also taken in case of need.
- From time-to-time the website is updated and monitored by the website committee.
- The Institute has deployed a good number of latest configuration computers. Customized developed software is deployed for admissions, exams and results.
- The College has 29 Class rooms. In 02 Seminar Halls, 03 Departmental Class rooms LED projectors are installed. LCD TVs are installed in the two Departmental class rooms, One LED projector and LAN installed in computer science laboratory.
- Many Departments have LCD Projectors, Printers and Scanners.
- There is a provision of installation of Software, Hardware and Networking.
- Some computers of Administrative Section and the Computers of Computer Lab are connected through LAN.
- For administrative information security, user level authentication access is followed.
- Campus is having high speed internet facility.
- The institute has a 24X7 **Wi-Fi** facility in the college campus for the student and faculty members to avail internet connection at any place in the college.
- The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offer students the facilities of e-mail, net surfing, up/down loading of web-based application, besides helping them in preparing projects & seminars.
- The college has Network Resource Center to facilitate IT services.
- The college is committed to upgrade its IT infrastructure and associated facilities like new hardware and software for office, library and different departments and for research purposes. The college has a plan to open an e-library.
- College Campus security is maintained with the help of CCTVs which enables to ensure the safety and security of the campus.
- The Wi-Fi enabled campus maintained by CHIPS and Wi-Fi by BSNL and Airtel Wi-Fi are operated to enable fast network facility so that college fraternity could readily access all network services anytime and anywhere. This is also in tune with the mission and vision of the College to sustain and enhance the institutional excellence. Also provide high class learning and research to produce graduates with the ability to promote leadership within the society they serve.
- Under the scheme of **Chhattisgarh Yuva Sanchar Kranti Yojna**, Tablets were distributed to the students of final year of all the UG and PG programmes.

The details of tablets distributed are as follows:

- 1.2012-13, 568 tablets
- 2.2014-15, 537 tablets
- 3.2015-16, 448 tablets
- 4.2016-17, 558 tablets

4.3.2 Student - Computer ratio	
Response: 38.56	
File Description	Document
Any additional information	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)	
?50 MBPS	
35 MBPS - 50 MBPS	
20 MBPS - 35 MBPS	
5 MBPS - 20 MBPS	
Response: <5 MBPS	
File Description	Document
Any additional information	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)	
Response: No	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years				
Response: 8.73				
4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)				
2017-18	2016-17	2015-16	2014-15	2013-14
6.77601	5.98339	3.30440	3.47211	3.01969

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has undertaken ample measures for the maintenance of the college infrastructure. The college has appointed the staff for maintenance of the college premises including garden, cleanliness of building and premises, laboratories, classrooms, library etc.

College Building : A Building Committee has been constituted in the college under the leadership of the Principal and senior professors to oversee the maintenance of buildings and other infrastructure facilities.

- Being a government college, the maintenance of infrastructure is done by the state agency, Public Works Department (PWD) of the State Government.
- The maintenance and new construction proposals are forwarded to the PWD for the preparation of detailed estimate. After receiving detailed estimate it is forwarded to the Department of Higher Education for funding and execution.
- UGC assistance for the extension and construction proposals is also executed through the PWD.
- Minor maintenance works are done with funds from the Jan Bhagidari Samiti.

Classrooms: There are exclusively 29 class rooms, in which more than 215 classes are held from 7:40 AM to 5.00 PM.

- There are 9 departmental rooms, in which more than 45 classes are held from 7:40 AM to 5:00 PM.
- There are 2 Seminar Halls, 1 Staff Room, 1 Examination cell, 2 Store rooms, 1 NCC room, 1 NSS room, 1 Sports Room and 1 UGC-NRC room.
- Regular cleaning and dusting of the class rooms is done by the cleaning staff of the college.
- All the maintenance and repair works of class rooms is done by PWD.
- The electrical repair work is done by electrical-mechanical section of PWD.

Laboratories: There are 11 laboratories well-equipped with the equipments.

- Laboratories are utilized by 900 students of college everyday.
- The laboratory equipments are maintained by the concerning department.
- The students perform various experiments everyday under the supervision of concerning faculty member, lab technician and lab attendant.
- The computers and their accessories are maintained by the supplier during the warranty period i.e. three years.
- Routine Maintenance is done by the concerning departments.

Sports: Facilities for Volleyball, Basket ball, Table Tennis, Cricket, Net practice are available.

Library: The Library is comprised of two floors and offers a variety of services and facilities.

- Library Staff ensures the maintenance and functioning of library services.
- An Advisory Committee suggests measures to improve the functioning of the Library and also allocate funds for the purchase of books and journals.

Autonomous Examination Cell

- One strong room with all facilities and security system.
- Separate chamber for Controller Examination (Autonomous).
- Examination Control Room.

Hostel: College has no hostel of its own. But state government provides hostel facilities for students of our college.

Wash Rooms: 11

- Separate wash rooms for boys, girls, office staff and faculty members are maintained by cleaning staffs.

Canteen: Canteen is utilized by all students and staff members of college and maintained by “SNEH MAHILA SWA SAHAYATA SAMUH”.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 46.79

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1601	1326	1242	1337	1001

File Description

Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Any additional information

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. Guidance for competitive examinations
2. Career Counselling

- 3.Soft skill development
- 4.Remedial coaching
- 5.Language lab
- 6.Bridge courses
- 7.Yoga and Meditation
- 8.Personal Counselling

7 or more of the above

Any 6 of the above

Any 5 of the above

Any 4 of the above

Response: Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 6.74

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
356	182	100	298	25

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**Response:** 0.48

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
39	31	0	0	0

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	View Document
Any additional information	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**Response:** Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression**5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 1.24

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
05	11	08	08	12

File Description	Document
Details of student placement during the last five years	View Document
Any additional information	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 77.07

5.2.2.1 Number of outgoing students progressing to higher education

Response: 642

File Description	Document
Details of student progression to higher education	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 3.21

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	20	05	08	27

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
526	503	502	482	480

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	0	0	01

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College has an active Student Council which is constituted through election/nomination of the students union. From the session 2014-15 to 2016-17, the Student Council was constituted through election as per recommendation of Lyngdoh Committee. Before 2014-15 and after 2017, the Student Council was formed through the nomination procedure. Under this, the student scoring the highest percentage of marks from the PG programme is nominated as the President and Vice President. The post of Secretary and Joint Secretary are occupied by the student from the UG classes on merit basis. The Student Council comprises of:

1. President
2. Vice President
3. Secretary
4. Joint Secretary

One post of the office bearer shall be reserved for a woman candidate. Apart from these, the class representative nominated/elected are also the part of the Student Council. One-third of the total post of class representatives are reserved for woman. The regular students are only nominated to the council or allowed to fight the election. The term of the Student Council shall commence on the date of its constitution and end on 30th April of the academic year.

Objective of Student Council:

The Student Council is constituted to promote and reinforce the democratic values and principle amongst the students and to educate them about their duties and rights in democracy.

- To give the students an opportunity to develop leadership qualities.
- To inculcate a spirit of discipline and also to foster brother hood.
- To promote respect for human rights and dignity for the individuals.
- To promote intellectual, social and cultural activities in the campus.
- To encourage participation in literary, cultural activities in the campus to bring out their leadership and creative talents.
- To nurture a congenial atmosphere of learning and teaching for the development of the institution.

The students have active representation in the academic bodies of the institution. The Board of Studies of every department has a post graduate meritorious alumnus as student representative. The student representative engages in the curriculum design and development. The feedback of the students is also considered while designing the curriculum.

The Student Council draws up the programme of activities to be undertaken by the council during the academic session and make necessary arrangement for the implementation of the programme. Apart from this, the Student Council actively participates in the planning of the Cultural, Literary and Sports activities of the college and encourages the students to participate in the same. The President of Students Council constitutes a Student Grievance Redressal Society and Student Welfare Society. Through both these Societies, the grievances of the students are readdressed in consultation with the College administration. The Student Council also participates in the extension activities conducted by the NSS unit, NCC unit, Red Cross unit etc. These include Plantation Programme, Blood Donation Camp, Health Awareness Campaign, Cleanliness drive etc. Thus the Student Council has a proactive role in the academic, administrative, cultural activities of the college.

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 20.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	22	20	19	17

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Any additional information	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni Association was formed in the session 2007-08 with the objective to benefit from their skills and experience. The Alumni can be role models for the current students and are often well placed to offer practical support to the students as they start their career.

The Process of Alumni registration started in the session 2014-15. The Association registered 62 members. In the session 2015-16 Alumni Association was registered under the name "Alumni Association J. Yoganandam Chhattisgarh College Society". This Society was registered under the Chhattisgarh Society Registration act 1973 (No. 44 year 1973) on 28th May 2014. Membership form is free and is available on the website of the college. Following are the objectives of the Committee:-

1. To develop affinity towards the institute.
2. To provide means/resources to meritorious students for academic competition.
3. To provide research resources in the college.
4. To make efforts for the development of the college.
5. To give economic assistance to the poor students.
6. To develop students facilities in the college.
7. To promote Sports and encourage talented Sportsmen.
8. To render assistance for literary and cultural activities.
9. To provide help for free coaching for the competitive exams.
10. To enhance library facilities.

The Alumni Association Govt. J. Yoganandam Chhattisgarh College conducted annual general meeting on 20th July 2014. The management committee members were elected by General Consent. The elected members of management committee functioned from 20.07.14 to 12.01.18. They cooperated with the college in all the fields. The total registered members are 69 till 20th January 2017 and total membership fee Rs 34500 is deposited in the treasury of the college.

The Alumni Association is committed to the development of the college. From the session 2012-13 onwards Gold medals are given to meritorious students of all the programmes to encourage them in their academic achievement. Regarding non-financial contribution, the Alumni of the college have been cooperating in organizing health checkup, cleanliness campaign in the college. They also assist the college through cooperation in the infrastructure development through the State Government.

In the meeting held on 20th Jan 2017, the members of the Association have assured their full cooperation in various matters concerning the development of the college like infrastructure, contribution for the development of the library, assistance for poor students, free distribution of books to the college students and enhancing the sports facilities in the college. The College anticipates a pro-active role of the alumni in the development of the college. They can be the biggest benefactors that can contribute towards various development activities of the college. They can assist in providing career guidance and placement opportunities to the students. Being the brand ambassadors of the institution, the College is constantly appealing through social media and other platforms to the alumni to join the Alumni Association and be a part of the development of the institution.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 15 Lakhs

10Lakhs - 15 Lakhs

5 Lakhs - 10 Lakhs

2 Lakhs - 5 Lakhs

Response: <2 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 11

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	01	03	01

File Description	Document
Report of the event	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision of the College

1. To provide excellent quality education to the students around the state.
2. To equip the underprivileged students from the rural/urban areas to meet the challenges of education, work and life.
3. To provide a vibrant caring educational environment where the students will recognize and achieve their fullest potential so that they can make contribution to the society.
4. To equip the students with knowledge and skills in their chosen stream, inculcate values in their minds to become good human being.

Mission of the College

1. The College has a holistic mission of providing finest quality education in various disciplines to the students from the state.
2. To carry out academic excellence through active students teacher participation.
3. Improving the standard of courses offered through innovative and effective teaching and curriculum development.
4. To provide a conducive environment for research activities.
5. Conduct appropriate community education programme to encourage meaningful learning that enhances the socio-economic status of the learners.
6. Efforts to develop the personality of the students and to inculcate moral, ethical values among the students and develop student.
7. Organise programmes to develop leadership and managerial skills among the students and develop students support system.

Participation of the Teachers

The governance of the institution is reflective of an effective leadership in tune with the vision of the institution. The Principal involves the teachers in all the significant activities of the college. Senior Professors are made members of the Governing body, IQAC and the Valuation Board. All the Heads of the

Department are members of the Academic Council. Since the institution is autonomous, the HOD of each department is the Chairperson and the other faculties are members of the Board of Studies. They restructure the curriculums from time to time. The Exam Cell is headed by a Professor who has a team of three more Professors to take decisions regarding conduction of exams and examination reforms.

Faculty members of each department actively participate in the departmental meetings and prepare the recommendations are passed on to the Principal for final decision. In addition, faculty members serve as members of various committees formed at department level and institute level where the decisions, recommendations and opinions of committee members play a crucial role in decision making. The Principal conducts College Advisory Board meeting, IQAC meetings and meetings of various committees to discuss various issues. All such issues are addressed by the Head of the Departments with their faculty for implementing the decisions taken by the Principal.

The college promotes a culture of participative management by constituting various committees whose convenors and members are the teachers. These committees work independently, take decisions and are responsible for effective implementation of various programmes.

Link for Additional Information- List of various committees in the College website-
www.cgcollege.org

6.1.2 The institution practices decentralization and participative management

Response:

Case Study: Examination Cell

Govt JY Chhattisgarh College has an examination Cell which is the best example of decentralisation and participative management. It follows the manual of examination system which has been prepared as per the guidelines of UGC and Ordinance and Regulations of Pt Ravishankar Shukla University. The management of Academic, Financial and general administrative affairs are governed by statutory bodies (GB, AC, BOS and FC) and non-statutory bodies.

Hierarchy of the Cell

- The Examination Cell is headed by the Controller of Examination who is a permanent faculty nominated by the Principal on the basis of potential of the person.
- The Principal of the college is the Chief Controller, Examinations. There are three Assistant Controllers to assist the controller.
- The Cell is also staffed by two computer operators and two class IV employees.

The Cell works in coordination with various departments of the college. Time Table Committee, Result Committee, UFM Committee and Merit List Committee are some committees that facilitate the smooth functioning of the examination management system.

Role

- Review existing courses/programmes, restructure and redesign them and prescribe its own courses and syllabi keeping in view the objectives of the college, interest of the stakeholders and national requirement.
- Preparation and conduction of examination.
- Valuation of Answer scripts.
- Tabulation of mark lists through computer and preparation of results.
- Declaration of results on website Notice Board and Newspapers.
- Printing of marks sheets and its distribution.
- Revaluation and Re-totalling and declaring their results.
- Conduction of supplementary exams and declaration of its results.
- Preparation of Merit list.

Activities

- Organise and notify the meetings of the BOS. The meetings are organised in the beginning of the session by every department and submit the curriculum proposed for the programmes to the Examination Cell.
- The Cell then convenes the meeting of the AC which scrutinizes and approves the proposals of BOS.
- The syllabi and courses are finalised after the final approval of the GB.
- Prepare time table and the academic calendar of the college.
- Evolve methods of assessment of students' performance.
- Conduct Annual and Semester Examination with all the peripheral activities like registering the students for exams, getting panel of paper setters from the Heads and then appointing them through the Principal, printing of Question Papers, Allotment of Roll Numbers to the students, conducting valuation of the answer books and declaring results etc.
- Conducting revaluation and re-totalling as per the demands of the students.
- Conducting supplementary exams.
- Preparation of merit lists.

Outcome

- The institute has successfully been conducting its own examination for the last twenty years.
- There has been all round development of the students ever since it was granted autonomy.
- There has been no complaint against the conduct of exams.
- Improvised course content, timely conduct of exams and declaration of results and utmost confidential procedure has immensely helped the reputation of the institute and the prospects of its students.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Keeping in view the mission and vision of the institution as per the perspective/strategic plan (enclosed as additional information) the professors and students of the college devote themselves in various activities.

Being the oldest and well-reputed college of the state, it is the duty of the institution to set an example before the society by serving the community leading to social change and mental revolution. Only such changes are designed as social change that affects the bulk of the community. When change affects society at large a phenomenon emerges through a gradual process to an extent that affects majority of the population, they become the subjects of social change.

Social change is a universal process. It is found in all societies and at all stages of social evolution. Keeping in view of bringing a change in society and nation-building the institution felt the need of producing sensitive and responsible citizens who are prepared to serve their community and play an important role in this process.

A massive awareness drive was undertaken through Blood donation camps, Teaching in slums, Teaching in Central Jail to prisoners, Village awareness programmes on AIDS and Prohibition of drugs and liquor, Voter awareness rally, Workshop on child rights protection and Protection and enforcement of Tribal rights, Blanket distribution to the poor and social-economic survey of NCC and NSS units of the college also played a vital role.

As a result of massive awareness campaign, a large number of voluntary hands came forward from students and staff both. A very good practice of the visit to Central Jail and teaching by professors over there has been going on since 2012. Every year before the commencement of exams in February-March the teaching by professors is done. The Professors of various Departments like Political Science, Hindi, English, Sociology and Philosophy give their services to the prisoners pursuing their U.G. and P.G. exams. The Professors discuss the important topics from the point of view of the exams. They acquaint them with the examination pattern, marking system, question papers of previous years and model answers also. They are guided how to attempt the questions and write their answers completely within the allotted time. Some techniques are also suggested to write their papers up to mark. As a result the examinees show enthusiasm and get more and more confidence to take their exams. They feel very much obliged to the teachers for providing them with the knowledge.

Looking into the unavailability of study material and books in 2013 it was unanimously decided by the professors that they would donate useful books to the library of the Central Jail so that the examinees can get its benefits throughout the year. In 2014 about 250 books were donated by the Professors to be sent to the Central Jail. The Jail authorities appreciated it very much and an appreciation letter was also issued to the college. Thus the institution is on move to bring about a social change.

File Description	Document
Any additional information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Government of Chhattisgarh is the supreme authority as Govt J.Y. Chhattisgarh College is a Government Institution. The Directorate of Higher Education takes academic and administrative decisions which are carried out through the Principal. The Affiliating University, Pt. Ravishankar Shukla University and UGC ordinances and guidelines are followed. The Principal serves as a link between the Government, the University and the college staff. The Governing Body, the Academic Council, the Janbhagidari Samiti, the Finance committee and the Internal Quality Assurance Cell help the Principal in managing the institution.

On the administrative side the Registrar, the Head Clerk, the Accountant, the technical and non-technical staff on one hand and the supporting staff, Librarian, and the Sports Officer assist the Principal. On the academic side, the Heads of the departments supervise the activities of the department and cater to the needs of the students.

Being an autonomous institute, the college has an Examination Cell that conducts examinations and all other related peripheral activities. The Cell is headed by a Controller who is a permanent faculty. He is assisted by Assistant Controllers and the supporting staff. At its initiative, the meetings of the Board of Studies are held in every department before the commencement of each session. Curriculums are restructured and revised in these meetings. New courses and methods of evaluation are also discussed. These courses and proposals are then presented before the AC.

The AC scrutinises and approves the proposals with or without modifications of the BOS with regard to courses of study, academic regulations, curricula, syllabi as well as the instructional and evaluation arrangement.

The syllabi and proposals together with the annual budget are finally put before the Governing Body for approval. It also considers the budget estimates relating to the grants received/receivable from UGC, and income from fees, etc collected for activities to undertake the scheme of autonomy and examine the audited accounts. The Governing Body guides the institute to achieve its objectives. It also institutes scholarships, fellowships, medals, prizes and certificates on the recommendations of the Academic Council.

To take care of different aspects and activities, there are different committees and bodies such as Games Committee, Admission Committees, Examination Committee, Anti sexual harassment Committee, Career Counselling and Placement Cell, Research Committee, Anti- Ragging Committee, Purchase Committee, Student Union Committee, Health Committee and various other minor Committees. The whole set up is for the welfare of the students who can approach anyone as and when desired.

The service rules for teachers and non-teaching staff are as per UGC and the State Government. Recruitment of teachers in departments is made through Chhattisgarh Public Services Commission. Teachers in the self financed programmes are recruited through a selection committee. Recruitment of non-teaching staff is done by the State Government.

Teachers are promoted as per UGC regulations through DPC. The staffs submit their grievances, if any, to the Principal. The grievances of students are redressed through the Grievance Redressal Cell and the Principal.

File Description	Document
Link to Organogram of the Institution webpage	View Document
Link for Additional Information	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

All 5 of the above

Any 4 of the above

Any 3 of the above

Any 2 of the above

Response: Any 1 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document
Any additional information	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

Blood Donation Camp Organised by the Department of Sociology and Master of Sociology and Master of Social Work

Human blood is an essential element of human life with no substitute and can be acquired from a generous blood donor. In many major surgeries and emergencies the use of blood is now well accepted. Yet the quantity and quality of blood pool available for transmission is still a major concern everywhere. Realising the need of the hour the Department of Sociology and Social Work has been organising blood

donation camps in the college every year since 2012. It is now the most successful activity not only of the department but also of the college.

The blood donation camps are organised efficiently with the help of Model Blood Bank, which is associated with the Medical College and is a government body. The camps are organised in three phases as follows:

1. **Pre Camp Phase:** The authorities are contacted officially and arrangements are made.
2. **Camp Phase:** The team arrives early in the morning, supervise the venue and banners are displayed and the camp starts.

After registering the donors who are mostly the students of the institute, the haemoglobin tests and medical examination are done. Finally the blood is taken and collected.

Light refreshment is provided to the donors after they donate the blood and they are kept under observation for some time.

1. **Post Camp phase:** Medical authorities send letters of appreciation and certificates to each donor. These are distributed to them.

The purpose of organising the camp is to motivate the students to donate blood and to create awareness for social service in the institute. The records of the last five years are very encouraging. Following are the details of the camps.

Serial Number	Date	Units of Blood Donated
1	7/2/ 2012	Thirty four units
2	11/10/2012	Thirty nine units
3	06/02/2014	Twenty six units
4	30/10/2014	Sixty three units
5	30/10/2015	Sixty one units
6	09/01/2017	Thirty five units
7	08/11/2017	Fifty three units

The Department of Sociology and Social Work has also prepared a list of donors who are made available to the needy without any formality as their names are registered. It is significant that all the donors are voluntary, non-remunerated donors from low risk population (of young students). It is gratifying to note that blood was made available in traumatic and emergency conditions for more than twenty five persons from outside the institution. Organising blood donation camps on regular basis in the institution has increased the stock of blood bank.

The organisation of voluntary donation camps is the best and safe initiative not only for the patients or the recipients but also for the donors. With the increase in population and development of more advanced and surgical procedures, the need for blood is ever increasing. Only voluntary blood donors can help to maintain an adequate supply of blood to save the lives of those in need. They are the source of safe blood also.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

As the College is Government institution, only government welfare schemes are applicable for the teaching and non-teaching staff of the institution. The State Government has framed many acts/rules & regulation for effective welfare measures for their employees and amended/updated existing provisions time to time on demand or as per requirement. All the employees of state Government are covered under Chhattisgarh Civil Services rules. The rules which govern welfare measures are as follows:

1. Mahavidyalaya Shiksha Adhiniyam.
2. Civil Service Conduct rules.
3. Anukampa Niyukti
4. Chhattisgarh Pay Revision Rules
5. Rules for Various Allowances.
6. Chhattisgarh Civil Service Medical Reimbursement Rule.
7. Travelling Allowances.
8. Family Benefit Rules.
9. Chhattisgarh Civil Service (Leave) Rule 2010.
10. Chhattisgarh Civil Service (Promotion) Rule 2003
11. Chhattisgarh State (Retirement) Act 2012.
12. Chhattisgarh State (Pension) Rule.

Welfare Schemes of State Government

1. General (Compulsory)

1. General Provident fund
2. Family Benefit Fund
3. Group Insurance
4. Gratuity

2. Allowances

1. Dearness Allowance
2. House Rent Allowance
3. Washing Allowance (Only For Class IV)
4. Cycle Allowance (Only For Class IV)
5. Dress Allowance (Only For Class IV)
6. City Compensation Allowance
7. Medical Allowance (Only for Class III & IV Optional)

8.Accountancy Allowance (Only for Accountant)

3. Medical

1. Medical Reimbursement

4. Leave

1. Casual Leave (13 Days)
2. Half Pay Leave on Medical Ground (20 Days)
3. Earn Leave (10 Days per year)
4. Leave not due
5. Maternity Leave(6 Months)
6. Paternity Leave(15 Days)
7. Study Leave (2 Years)
8. Teacher Fellowship (for Teaching Staff)
9. Summer and Winter Vacation (for Teaching Staff)

5. Remuneration/Honorarium

- (i) Examination remuneration

6. Allotment of Government Quarter

7. Loans and Advances for Class III & IV Employees

8. Compassionate Appointment

9. Pension & Family Pension

- As a Government J.Y. Chhattisgarh College is a government college, the teaching staff receives salary from the State Government, according to the pay scale of the sixth plan of the University Grant Commission.
- The non-teaching is paid as per the State Government scale and their service conditions also are at par with the State Government employees of the other departments.
- The Teaching staff can also avail themselves of Teacher Fellowship of UGC to pursue research and the State Government and the college authorities give them full support.
- Pension and Family Pension schemes are also there for the employees.
- Anukampa Niyukti is given to a member of the family of an employee who dies in harness.
- Salary advances are given to the needy staff.
- Free uniforms are provided for Class IV employees.

Major and Effective Welfare measures are:

1. Maternity Leave

2. Paternity Leave

3. Medical Leave**4. Anukampa Niyukti****5. Gratuity**

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years**Response: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document
Any additional information	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response: 0.8**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 8.55

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	8	4	6

File Description	Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

- Yes, Government J. Yoganandam Chhattisgarh College has Performance Based Appraisal System for teaching and non-teaching staff. They fill up a self assessment form that has the details of their performance during a session every year.
- The Heads of the Departments are instructed to assess the performance of the faculty member and report to the Principal orally from time to time. The Principal himself observes the day to day working of the staff and then evaluate each of them at the end of each academic session on the basis of their self assessment forms.
- The Principal takes steps to improve the faculty on the basis of his review and evaluation.
- Based on the performance of the professors and the staff the Principal constitutes committees for the efficient working of the administrative staff and increase the efficiency of the teachers for the smooth running of the college.
- Since 2013-14 Annual Self Assessment Proforma based on the directives of UGC has been prepared by the Department of Higher Education of Chhattisgarh Government. Thus Performance based Appraisal System has formally been introduced as per the orders of the Commissioner,

Higher Education.

- Since then, the Confidential Report proforma based on the year-wise performance of the teachers along with the PBAS forms are being filled.
- These forms are then forwarded by the Principal with his report to the Directorate of Higher Education.
- The Higher authorities enter their own observations.
- If there is any adverse comment against any teacher, it is communicated to him/her.
- The outcome of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution.
- The teachers now understand that PBAS will benefit them at the time of promotion and recruitment and so are making conscious efforts to improve their performance in various fields. As a result a healthy competitive atmosphere now prevails in the institution.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conduct internal and external financial audits regularly.

Enumerate the various internal and external financial audits carried out during the last five year with mechanism of settling audit objections.

Response:

The college has a proper mechanism for both internal and external financial audits. The finances and the accounts are audited regularly. Its details are as follows:

Internal Audit:

The internal financial accounting is done every month and is completed before 10th of every month considering all the previous month transactions. After completion of the monthly accounts the same accounts are audited by the internal auditors from departmental staff appointed by the Principal. These auditors are senior Professors of Commerce. If any mistake/ short coming are identified/ noticed the same are rectified in the same month by the concerned departments/officers. After rectifications if any, the report would be submitted by internal auditors to the Governing Body for approval. A report of the monthly expenditure (MER) is prepared every month and sent to the Directorate of Higher Education.

External Audits:

The financial transactions of the College are of several types. Following is the list of various funds and the procedure of their audits.

1. Government Funds: The Audit wing of the Directorate of Higher Education does the audit of these funds: In addition CA and Accountant General Audit is also done.
2. Non-Government Funds: Amalgamated.
3. UGC grants: the Chartered Accountant, Departmental and AG audits are done.
4. Janbhagidari Funds: The Chartered Accountant appointed for the purpose does the audit of Janbhagidari Funds.
5. Exam Funds are again audited by a Chartered Accountant.
6. RUSA grants are also audited by a Chartered Accountant.

If any objection is raised by the auditor, they are rectified then and there. Those which cannot be corrected immediately are rectified later. No serious objection has been raised by any auditors in the last five year.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Proper strategy for financial resources is necessary for smooth functioning of any institution.

Optimal utilization of funds in Govt. J.Y. Chhattisgarh College is ensured through the following procedure:

- The establishment expenditure of the college including salary and other expenditure is meted out by the Department of Higher Education, Government of Chhattisgarh for which an estimated budget is sent to it.
- Draft budget is prepared every year taking consideration of the requirements of each department. Adequate funds are allocated for effective teaching-learning practices that include conduct of FDPs, orientation programmes, workshops, inter-disciplinary activities, training programmes that ensure quality education.
- Budgetary provisions are made use of for administrative and academic activities. The budget is utilised to meet day-to-day operational and administrative expenses and maintenance of the fixed assets.
- All financial matters like fee collection and salary are supervised and taken care of by the Principal and the Registrar.
- Payments are made to the suppliers of laboratory equipments only after the checking that the goods are in proper condition. The Verification Committee approves them only when they satisfy the stipulated norms. Similarly payments are made to the book suppliers only after the books are approved by the Heads of the Departments as per the lists given by them. Enhancement of library facilities leads to novel learning practices and accordingly requisite funds are utilized for this every year.
- Payments are done only if authorised by the Principal.
- Most of the payments are done through cheques and bank drafts.
- Record of every transaction is maintained in the Stock Registers by the Store keepers, the librarian and Heads of the Departments.
- The grants received from the external funding agencies like UGC, CGCOST and other are effectively utilized by conducting programmes for which the money is given and procuring the suitable equipments for laboratories of the institute.
- Availability of such equipment has further improved the research interest of the faculty and students.
- Janbhagidari Samiti's fund are utilised for the benefits of the students.
- Examination funds are also judiciously utilised.
- Money collected from the students for College Magazine is utilised in bringing out an annual magazine and wall magazines every year.

Procurement Process:

- Quotations are obtained from at least three different suppliers to find out the competitive prices and the lowest price is approved by the Purchase Committee.
- The grants are allocated to all the departments as per their demands.
- Purchase Rules of the State Government are followed.
- Some funds are allocated for social service activities as a part of social responsibility to some committees.
- The Principal monitors and controls the financial procedures.
- The construction of the building and other structures and their repair is done by the Bhoo Bhavan Committee through PWD under the supervision of the Principal.
- Development and maintenance of the infrastructure is done by the PWD. The minor issues are

taken by the Building Committee and major issues are reported to the PWD through Principal of the college.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

1. Use of ICT:

Keeping in view the vision of the college to provide excellent quality education and prepare the underprivileged students from rural and urban areas to meet the challenges of education by equipping them with knowledge and skills in their chosen field, the IQAC initiated the use ICT in teaching and learning. The goal was:

- To establish ICT enabled global teaching and learning with our teachers as resource persons.
- To complement the governments and UGC's programme of using innovative methods in teaching with focus on audio-visual method of teaching.

The use of ICT in teaching and learning has been envisaged to create possibilities of enhancing the quality of education and learning experiences and encourage innovation in teaching. It was thought that the teachers can use ICT to pursue their academic and research interests. All this would make teaching and learning an interesting experience and increase involvement of the students. It would promote research also. In addition it would help to enhance the capabilities of the teacher and taught. The use of ICT develops the communication and presentation skills of the students and motivate them to gain knowledge at their own space.

Innovations in teaching methods and learning skills have been recognised as the need of the hour not only by the government but also by the teachers. The students themselves demand and appreciate new ways of teaching apart from chalk and duster method.

To equip the students with knowledge and skills, the IQAC has requested the teachers to adopt audio visual methods in teaching and learning and make use of internet, electronic board, INFLIBNET and computers.

To achieve the above objectives, the faculty members make use of TV, internet, projector, OHPs, DVD player, tape recorders, mobile and power point presentation.

As a result of this Practice:

- The faculty members using audio-visual aids have increased.
- Course material and PPP have been developed by the teachers for effective learning.
- The English Department screens the plays of Shakespeare, Marlowe and Webster.

- Teaching of Phonetics and linguistics is done through audio-visual aids in the communication lab.
- Use of mobile apps for improving pronunciation and vocabulary has also been encouraged by the English Department.
- A number of students of Post Graduation give Power Point Presentations in seminars.
- A learner friendly mode of subject learning was made possible which enabled the students to be self instructional.

Read more:- http://www.cgcollege.org/Admin/Upload_Data/NAAC/10042018044815_6.5.1.pdf

File Description	Document
Any additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

1. SWOC Analysis

2. Feedback of Students

1. SWOC Analysis: It is done by the Committee appointed by the IQAC which consolidates the SWOC analysis of various Department of the College. After SWOC analysis the recommendation and suggestion regarding the improvement in academic activities are given by the Principal /Chairman of Internal Quality Assurance cell. In the SWOC analysis it was found that computer education was not available for all students and audio-visual aids are rarely used in teaching. So the challenge before the Institutional/IQAC was to motivate the faculty and staff to change their methods as per the changing scenario and teaching practices to give the students a better chance to compete with those of other institutes of Higher Education. The following measures have been taken by IQAC to improve the teaching-learning

Process:

- New Methods of teaching have been adopted by various departments.
- Teaching is being done using ICT in many departments. To promote this practice the number of ICT classrooms are being increased and Wi-Fi Campus has been provided for the students and teaching staff.
- Eminent researchers, Senior Professors, Subject Experts and outstanding personalities have been invited.
- Tutorial and remedial classes are held.

2. Feedback of Students: The IQAC evaluates the teaching and learning process through the Students feedback and with the help of Heads of Departments. The institution has a well-established system for the periodic review of academic departments.

The whole process is as follows:

- The Principal conducts meeting of the Staff Council to review the overall performance of the College and the departments and presents the perspective Plan. Teaching-Learning is one of the aspects considered in the development of policy and strategy.
- The Head of the institution and the Heads of the Departments visit classrooms and take several rounds daily to ensure proper delivery of lectures and punctuality and regularity of classes
- The Heads of the Departments conduct the Departmental meeting before the commencement of the Session for result analysis to discuss the syllabi, work distribution to each professor and prepare the time table. A teaching plan is prepared for every course and all the members do teaching accordingly so that the courses can be completed in scheduled time. The special stress is put upon the use of more and more ICT to produce techno-savvy students. This practice would help the students to present themselves on a higher platform everywhere. The teaching diaries of the teachers are reviewed first by the respective Heads then by the Principal before 5th of each month. The Head also takes the feedback of the students regarding the regularity of the classes, the problems encountered during teaching through ICT as well as the pace of the syllabus completion. Finding any shortcoming the Head takes measures for removing it.
- Governing Body of the College reviews the results & academic activities of the College.
- The Academic Council approves the syllabi which is finally approved by Governing Body.
- The Principal finally reviews & makes decision regarding its further implementation.

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	2	1	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for**

improvements**2. Academic Administrative Audit (AAA) and initiation of follow up action****3. Participation in NIRF****4. ISO Certification****5. NBA or any other quality audit****Any 4 of the above****Any 3 of the above****Any 2 of the above****Any 1 of the above****Response:** Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years (in case of first cycle) Post accreditation quality initiatives (second and subsequent cycles)**Response:**

Keeping in view the vision and mission of the institution IQAC implemented the following initiatives during the last five years:

a. In Academic Domain: In order to channelise the capacity of students in academics and contribute to the growth and equity TRUE was set as a goal in education i.e. T- Timely, R- Response, U- Unconditional and E-Enthusiastic. Education is the main tool of building knowledge based society which takes the nation towards development. It helps people to lead a richer and fuller life. It makes man aware of his tradition, culture and history and provides access to different kinds of information and increases his capacity to assess and decide. It is important to highlight education as necessary for the transformation of social and political institutions for a more just society and for providing a more rational base for participation, change and development. In order to meet the demands of today, the Post Graduation Departments revised and updated their syllabi. All the Departments organised seminars, workshops, guest lectures and invited talks. The Professors of the Department of English persuaded their students to use modern technology in preparing their presentation during the seminars. The Department of English imparts knowledge through the screening of literary movies, plays and biographies. Greater use of ICT in the institution acquainted the students with modern technology. The students and teaching staff are provided with Wi-Fi campus for this. N-List connectivity is made available for e-resources of books through INFLIBNET. In order to sharpen the linguistic skills the Department of English and Hindi play a vital role. For three years the Department of Hindi has been continuing one teacher one student campaign for the improvement of Grammar among

the students of various regions. The English Club is run where students participate in drills on phonetics and reading skills are inculcated. The Department of English in collaboration with IQAC organised a workshop on "Creativity". Group discussion was also organised by most of the Department. For the moral upliftment and capacity Building of students as well as the staff members of the College a Five -Day workshop-cum training programme was on organised at the initiative of IQAC on "Education Today and society tomorrow" by "Initiatives of Change". Many other workshops like workshop on "Skill Development of manufacture of Traditional Indian Dairy Product""Lets Learn English", "How to prepare for Ph.D viva"," Search Strategies and e-resources exploration" & "The Vision of Quality enhancement and Good Governance in Higher Education" were also conducted.

All the Departments are actively involved in enhancing the overall results and academic excellence of students. To alleviate the performance differences among students the competent faculty members organise Communication Skill Development program and UGC-NET, SLET, TET, P.S.C. and Civil Services examination Coaching. Employability skills and personality enrichment programme is run by career Guidance and placement cell to develop the personality and skills of the students.

More

details.... http://www.cgcollege.org/Admin/Upload_Data/NAAC/09212018125120_6.5.5%20AD.pdf

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 14

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	05	01	02	02

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document
Any additional information	View Document

7.1.2 Institution shows gender sensitivity in providing facilities such as

- a) Safety and Security
- b) Counselling
- c) Common Room

Response:

The College is committed to provide a safe environment of educational experience for all the students by taking steps to address gender equity measures in the campus. Every effort is made by the college administration to ensure zero tolerance in the campus on gender sensitivity issues. Ensuring gender equality and providing a surrounding where men and women can study together with a sense of personal security and dignity is the motto of the college.

Safety and Security: - At the entrance of the college, a security guard has been appointed who allows the entry of the students only on presentation of Identity Cards. To ensure the safety and security of the students CCTV cameras has been installed at the entrance and every corner of all the building blocks in the college. This will help on keep surveillance on the activities of the students and will also help to curb incidents of indiscipline in the campus. Help line number for women has also been displayed in every building blocks for the information of all the students.

Counselling: - With a view to make the college campus gender friendly and as per the directives of the UGC, the college has constituted the following Cells:

1. **Sexual Harassment Redressal Cell.**
2. **Grievance Redressal Cell.**
3. **Happiness Cell.**

These Committees comprises of 4-5 professors. These Committees/Cells are committed to ensure gender equality in the college. The girl students can report their grievance against any form of discrimination, sexual assault to the **Sexual Harassment Redressal Cell**. The Cell serves the needs and concern of the women faculty, students and staff. **Grievance Redressal Cell** is another platform where the students (boys and girls) can redress their grievances.

Happiness Cell has been constituted by the IQAC in the session 2016-17. The objective of the cell is to counsel the students for their personal, family, economic and psychological problems. The name of such students will not be revealed. The Cell also motivates the students towards positive thinking so that they may not become a victim of depression.

Girls Common Room Committee: - Girls Common Room facility is available for the girl students in the college. A Committee has been formed to look after the affairs of the Girls Common Room. The Committee looks into the issues relating to girl students mainly, relating to hygiene, toilets and water supply. Sanitary Napkin Incinerator and vending machine has been installed in the room to meet menstrual emergencies.

Apart from these committees, Anti Ragging Committee is also constituted in the college which deals with the cases of ragging, if any in the college. The Committee also ensure that no girl/boy student is harassed in the name of ragging. The commitment of the college to gender equity is also visible in the equal opportunities given to both the girl and boy students in all the literary, cultural and sports activities organized in the college. It is mandatory to give representation to a women representative in any one of the post of the Students Council.

File Description	Document
Any additional information	View Document

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0.17

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 105

7.1.3.2 Total annual power requirement (in KWH)

Response: 62719

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document
Any additional information	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 70

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 14000

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 20000

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document
Any additional information	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

The College is committed to ensure environment sustainability and take steps to the proper management and disposal of waste on the campus. The disposal of wastes are managed with the aim to reduce, reuse and recycle on the campus. The college is determining to reduce the impact of waste on environment by managing its waste in an efficient and sustainable manner.

Solid Waste Management: The solid wastes like plastics, card board, cartoon container, packing materials of all kinds, glass, rags, rubber material, foils, wrappings, tetra packs are collected in the dust bin provided in the various corners of the campus. These waste materials are then transferred to the Municipal Corporation Waste Collection unit which is then recycled, reduced accordingly.

The College has a shredder machine through which all the paper, office paper and answer copies of the students (previous year) are cut into strips. These strips are then recycled. The college also encourages practices like double sided printing to reduce the wastage of paper. Recycling is the responsibility of all the staff and students of the college. The office has container for recyclable paper products which are then transferred to the main container where the paper are cut through the shredder machine and sent to the

agency for recycling.

General use area like the main corridor has accessible bins, for cans, bottles and general non-recyclable waste materials too. It is also ensured that there is no accumulator of wastes in any portion of the campus. The biodegradable solid wastes like food wastes, agricultural wastes are dumped in the back portion for compost. The metal, electrical wastes like bulbs, tube lights are collected and disposed through Rag pickers too.

The college insists the staff and students to put forth a reasonable effort to maximise the reuse and recycling and minimise the amount of waste that is destined for disposal. The support staffs are also asked to segregate the recyclable materials to reduce the waste on campus. Efforts are also made to reuse the materials like furniture and equipments.

The college also encourages minimize printed matter in favour of electronic/digital documents, sending bulletins and brochures electronically rather than printed and distributed.

Liquid Waste Management: The college insists on minimal wastage of water. The water from the washing place is diverted to the plants in the garden. The wet food wastes are disposed off through the waste management agency of the municipality.

E-Waste Management: The e-Wastes are collected and planned to be disposed to the proper agency which is being worked out by the State Government and the Municipal Corporation.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Environmental Awareness is the most significant field of study for the students. It is taught as a compulsory paper in the under graduate programmes. The students are made aware of the conservation of the environment and its sustainability. Conservation of water is the need of the hour, so that the future generation may not experience its shortage. Rain water harvesting is an effective and eco-friendly method of reducing water usage. Rain water is a renewable sustainable and a high quality water resource at present. Hence with the rapid climate changes, increase in global temperature, the conservation of water is very essential. Harvesting of rain water can provide the amount of water for many purposes without having to deplete the ground water resource.

In the present scenario, it is the responsibility of every human being, institution, agency to strive towards water conservation. The College has also undertaken measures for the conservation of rain water so that there is a permanent solution to the problem of water crisis. The College has adopted **Rainwater harvesting technique** to conserve water for other purposes. There are **five spots** for rainwater harvesting in the college. The College campus comprises of five building blocks and in every block, the

roof top rain water harvesting technique has been adopted. In this technique the rain water from the roof of the building is diverted and recharged. The harvested water is directed into a recharge soak pit which collects and slowly recharges water into ground water storage. The first rain water is not allowed to fall into the pit. Through subsequent rains, when the roofs are cleaned, the water is recharged and allowed to filter into the soak pit. This has increased the ground water level and has also helped significantly in the water scarcity especially in the summer season.

The College has also adopted ground water recharge system for rainwater harvesting. The new building has such a system where a bore well of about 350 feet was dug for drinking water purpose. But it was unsuccessful as the water source was not found. So the bore well was utilized for ground water recharge system. The rain water from the roof of the building was directed through an underground pipe into the bore well. The filtering system has been used in the pit, which filters the rain water before it reaches underground through the bore well pit. This water will increase the level of ground water and can be reused. Thus through this technique, the ground water can be recharged and used for other purposes like watering the plants in the garden etc.

Thus the college has adopted the rain water harvesting technique to conserve the rain water which is a huge leap towards environment sustainability. This has also helped in combating increasing demand of water and increasing level of ground water. This is also a major solution for the water scarcity especially during the summer season.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

The College has a green campus where environmental-friendly practices are followed to promote sustainable eco-friendly environment in the campus. The aim behind green campus is to sensitize student community towards Environment Protection and Sustainability. The College has a lush green campus with ample trees and plants in the front portion. The garden is maintained by the gardener who carefully overlooks the garden, regular mowing of the green grass in the lawn and watering the plants.

The NSS volunteers also regularly work towards cleanliness of campus, collect the dry leaves and remaining wild grass in a pit. Thus maintain eco-friendly environment in the campus. In the inner portion of the campus, a number of trees have been planted most of them are fruits becoming ones. These add to the greenery of the campus.

The students of the college come on bicycle to the college. As maximum number of students are from the rural areas around Raipur, so they come riding on bicycle. Other students who come from far distance ply on private vehicle, buses to some parts of the city and then walk to the college. A

good number of students travel by public transport to come to college. The approach roads to the college are pedestrian-friendly and are accessible. As the college is situated in the centre of the city, many public transport vehicles don't ply near the college. The college has cycle stand sheds where the cycles are parked along with the motor bikes of the students.

The college has been making efforts to make the campus plastic free. As a result, the students are motivated to reduce the use of plastic like tea cups, carry bags etc. The NSS volunteers have also been instrumental in the propagation of plastic free campus, Dust bins have been kept in every corner of the campus to avoid the scattering of waste materials.

Apart from these, the campus has water harvesting points to conserve the rain water which can be used for other purposes. It also helps to curb the shortage of water in summer and increasing the ground water level. Another major step towards green campus is the installation up of solar panel for power supply to the office of the Principal.

The students are also motivated constantly for the preservation of environment friendly campus through lectures on awareness, poster competition, painting competition on such topics. The students of the college have participated in Environment Awareness Rally organized by different government and other agencies. The students have also joined in 'No Vehicle Day' campaign organized by the Mayor of Raipur. They are encouraged not to use vehicles at least one day in a week to curb vehicular pollution and lend a helping hand in reducing air pollution in the Raipur City.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.54

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.4345	0.2012	0.8776	0.1295	0.2415

File Description	Document
Green audit report	View Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document
link to photos and videos of facilities for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 14

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	04	03	02	02

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 26

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
07	07	03	03	06

File Description	Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	View Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about

national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**Response:** Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics**Response:** Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**Response:** Yes

File Description	Document
Any additional information	View Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**Response:** 28

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	10	13	01

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The college, in its 80 years of journey of existence has committed to commemorate the integrity, patriotism and inculcate a sense of brotherhood among the students and community. Indian is known for its cultural diversity and festivals. Apart from this the National festivals like Independence Day, Republic Day and Gandhi Jayanti is also celebrated with grand fervour.

Independence Day is celebrated in a grand way on 15th August every year, with the hosting of the National flag by the Principal of the college followed by National Anthem. The NCC cadets and NSS volunteers also participate in the function in their uniform, singing NCC song. The college building is decorated with lights one day before and the whole campus is also decorated on both Independence Day and the Republic Day.

Republic Day is celebrated on 26th January to commemorate the adoption of Constitution. The National flag is hosted by the Principal followed by National Anthem. All the students and staff participate in the activities organized on the day. The NCC cadets and NSS volunteers also exhibit their presence in their uniform. The students of NCC Naval Wing are rewarded for their performance in State and National level followed by distribution of sweets.

To commemorate **Gandhi Jayanti**, lectures are organized to show case Gandhi's life and struggle for independence and remember the legacy of Mahatma Gandhi.

Swami Vivekanand's Jayanti is celebrated to commemorate the Birth Anniversary of Swami Vivekanand on 23rd January every year. Lectures by eminent personalities are organised to remember the contribution of Swami Vivekanand for our country. An exhibition of books on Vivekanand was organized in the college in the session 2014-15.

Teacher's Day is celebrated every year on 5th September to commemorate the Birth Anniversary of Late Shri Sarwapalli Radhakrishnan. The students organize programme to express their regard towards their teachers. The philosophy and teachings of Shri Radhakrishnan is discussed by teachers.

Mahatma Gandhi's Death Anniversary on 30th January is remembered as a Martyrs Day. Two-minute silence is observed as a token of respect for the Father of the Nation.

Netaji Subhash Chandra Bose 121st Birth Anniversary on January 23rd is celebrated to remember his

contribution to the struggle for independence.

Pt. Deendayal Upadhyaya's 99th Birth Anniversary is celebrated to pay tribute to great of leader for his service for the poor and marginalized of the society. His theory of 'Antyodaya' or uplifting the last person in the queue was discussed. Lectures were organised to discuss his "Ekam Manan Darshan".

Bhimrao Ambedkar Jayanti is celebrated on 14th April to pay tribute to the great social reformer who campaigned against social discrimination of Dalits. His contribution to the nation as the chief architect of Indian Constitution was also discussed.

Sardar Vallabhai Patel Jayanti is observed on 31st Oct as Rashtriya Ekta Diwas (National Unity Day) to pay tribute to the great leader who played a major role in the freedom. All the staff and students took pledge to uphold the national unity.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The College is a government college, managed by the Ministry of Higher Education Chhattisgarh and Department. The Principal is the head of the institution and is assisted in the administrative, academic and financial matters by the teaching and non-teaching staff. In order to decentralize the responsibilities, the Principal constitutes various committee headed by a Convener. Complete transparency is maintained in the financial, administrative and academic matters.

Being a government college, all the functions of the college are covered under RTI Act 2005 that aims to promote transparency in government institutions in India.

The efforts made by the institution in various functions are as follows:

1. Financial – All the Financial implications are completely transparent.

1. Fees Structure: - The College notifies the fees structure for various programmes in Notice Board, published in college prospectus and given in the college website. Fees is paid in the counter and proper receipt is given to the students.
2. Scholarship/Stipend: - All the process is online, the eligibility conditions are given in the college prospectus and website. The scholarships are dispersed directly to the bank account of students.
3. Salary/Wages: - The Salary statement prepared by the Account Section is submitted online to the State Treasury and the same is credited in the account of the employee.
4. Purchasing: - All the purchase of articles is done as per the Chhattisgarh State Store Purchase Rules. The purchase process is done through Open Tender, Central Store and GeM.
5. State Government Funds: - The college receives funds from the following sources:

1. Department of Higher Education (Directorate)
2. UGC
3. Jan Bhagidari Samiti

4. Rastriya Uchchattar Shiksha Abhiyan (RUSA)

The funds received from these sources are allocated by the Principal accordingly. The Principal constitutes a Purchase Committee comprising of 3-4 Senior Professors. The funds are allocated to different departments based on their requisition. The concerning department prepares proposal and submit to the Purchase Committee which in turn scrutinises them and submit the recommendations to Principal for final sanction.

2. Academic – Academic activities are continuously monitored by the IQAC and Head of Department. The Time Table prepared by the Time Table Committee is displayed on the notice board of the college. The same is communicated to all the department too for the information of the staff. The Principal monitors the schedule of the classes of various subjects. The Examination Cell prepares the schedule of the internal assessment and annual/semester examination for all the programmes.

3. Administration – The administration is managed under the leadership of the Principal in a transparent manner by decentralization of duties. College level committees are constituted to discharge various duties that are helpful in administration. Each committee holds its meetings on regular basis to discuss and discharge their duties. The general notices related to the teaching and learning matters are issued to the Head of Department by the Principal. Other matters relating to administration are dealt in coordination with the office of the Principal.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice – 1

1. Title of the Practice: Health Awareness Programme and Blood Donation.

2. Objectives of the Practice: The objective of this practice is to spread awareness about diseases like Sickle Cell Anemia, AIDS etc, Personal Health Care, Nutrition and various aspects of preventive health care measures. Health Committee constituted in the college is involved in the organization of Health camps in the college. The objective of blood donation is to motivate students towards community welfare, inculcating social values and realization of the importance of saving human life. This holistic campaign is undertaken by Department of Social Work and Sociology and NSS/NCC Unit of the college.

3. The Context: The aim of higher education is not only to impart academic knowledge but also to create an environment where the students can realize the importance of community welfare and involve in such activities which help in bringing about a change in their outlook towards human lives. Blood donation is one such noble initiative which can create awareness among the youth about the need for safe blood.

The students of the college belong mostly to the rural background where the basic health related precautionary and preventive measures are not undertaken mandatorily. Spreading awareness of basic health care, vaccination and nutrition among the students is necessary. Sickle Cell Anemia is very

common in this belt of Chhattisgarh. Hence its identification among the students is a great challenge. Vaccinations are more important for such children because their infection can be severe.

4. The Practice: The Department of Sociology, Social Work, NSS/NCC Unit and Economics of the college have taken up the initiative of organizing blood donation camps in collaboration with the Model Blood Bank of Raipur. The students of the department along with the faculty contact the Blood Bank for finalizing dates and other requirements to organize a camp in the college premises. The blood donation is carried under the supervision of trained, skilled technicians. Before Blood Donation, blood sample is clinically analyzed for blood group, Sickle cell, Hemoglobin, HIV etc and only useful blood is taken. If discrepancy is found for any one that student is referred to proper medical advice and treatment. The donors are greeted and provided comfortable beds too. The whole procedure is done under medical supervision using sterile medical aids. The blood pressures of the students are monitored before and after the donation. They are also provided refreshment. All healthy and safety measures are taken into account during the organization of the camp. The well organized campaign has motivated the non-donors and the regular donors to repeat the act again.

Blood donation camps are organized more than once in the last five years. Besides this health issues are addressed Yoga, Nutrition, and Sickle Cell check-up, General health check-up are addressed by the Health Committee and sometimes by the other Department too. The Health Committee meets at the beginning of the session and prepares the schedule of the programmes to be organized. The dates of these camps are notified among the staff and students. Medical practitioners are contacted who may cooperate in the organization of Health Camps. These programmes are focused towards addressing issues of personal health care, hygiene and prevention. These health camps are targeted towards providing health solution.

Date of organization of camp	Organized by	No. of Blood U
15.01.14	NSS Unit	
08.12.15	NSS/NCC	
10.12.16	NSS/NCC	
06.12.17	NSS/NCC	
07.11.17	Department of Economics with Ashirwad Blood Bank	

5. Evidence of Success: The College has been recognized as a major donor by the Blood Bank, District Red Cross Society and the NGO. Every year more and more students have voluntarily donated blood. They have realized that it is the best gift that they can give to those in need. The realization that one can save a life and one should not waste an opportunity to do so has motivated most of the students of the college to involve in this campaign. Many of the regular donors have donated blood for people outside the institution in emergency.

The health camps organized every year by the Health Committee has been a very successful venture especially for the students and staff of the college. It has also benefited the students of the college majority of whom are from the rural areas. They do not have basic knowledge regarding health and hygiene. The impact of these camps has been considerable. The students have been aware of their blood groups and the rare groups also. The students, whose samples are found positive for Sickle Cell were referred to Medical College Raipur for electrophoresis. The students who underwent eye-check up also, if diagnosed with the same defects were referred to ophthalmologist for further treatment.

6. Problems Encountered and Resources Required: The problem encountered in the organizing health camps is to mobilize funds. Another major hindrance is to seek appointment from medical practitioners. Moreover the cost of pathological tests is very high. Hence the students are referred to pathological labs for

further investigation.

Best Practice – 2

1. Title of the Practice: Visit to the Central Jail, Raipur for interaction with prisoners and providing academic guidance.

2. Objectives of the Practice: The objective of the practice is to study the social and legal aspect of the prisoners in the Central Jail. The students of Sociology, Social Work and Law get opportunity to study the various schemes of the government for the welfare of the prisoners to bring them back to the mainstream of the society. Another of major objective is to provide academic guidance to the prisoners, pursuing UG and PG degree.

3. The Context: The curriculum of Sociology and Social Work involves the study of people of the different strata of the society. To understand the lives of the prisoners and the impact of punishment in their lives can be understood through an interaction with them. The problems faced by the under-trials and measured that can reform them can be assessed. So such interaction helps the students in upgrading their knowledge about the prisoners.

On the visit to the Central Jail, it was found that many of the inmates are pursuing UG and PG degree and were appearing as private candidate in the examination of affiliating university. Hence the decision to provide academic guidance to such inmates was taken with prior permission from the Jail authorities.

4. The Practices: The Department of Sociology and Social Work have been regularly visiting the Central Jail, Raipur every session. The faculty members seek prior permission from the jail authorities for such a visit. When the date is finalized, the students and the faculty visit the Jail and interact with the prisoners. Through the interaction, the students are acquainted with the welfare schemes implemented for the prisoners. They also get an in depth knowledge about the skills they acquire to rely on after their release. The interaction with the prisoners helps the students to understand the social problems faced by them. They also are acquainted with the impact of alcoholism, drugs and superstition in the lower classes of the society and the crimes committed an account of these problems.

The faculty of the Department also arranged for consultancy/contact classes for the under trial who were appearing for undergraduate examination as private candidates. Many faculty members conducted contact classes in English, Hindi, Sociology, History, and Political Science in order to help them to prepare for the examination. The faculty members make the inmates aware of the pattern of the question paper and prepare them for the examination accordingly. They are given guidance on the significant topics in each subject and how to answer the question. As per the schedule prepared in consultation with the jail authorities, a time table is prepared. Then according to it the respected teachers reach the jail where the prisoners are provided guidance. These context classes are a part of the good will gestured by the faculty members of the college towards the prisoners who are really interested in acquiring education. After getting a UG and PG degree, these prisoners have the opportunity to find a job based on their education. In 2013, the Professors of the college donated reference books to the library of Central Jail for the benefit of the inmates. In 2014, about 250 books were donated by the Professors to facilitate learning for the prisoners. The Department of Law also facilitated their students through interaction with the prisoners. They study about the legal problems they face as under trials. The students also seek guidance from the Jail authorities about probation and parole. Legal counseling is given to the inmates.

5. Evidence of Success: The interaction of the students with the prisoners can be considered as an appreciable initiative through which they gain substantial knowledge about a particular section of the society. Even it will particularly help the students who wish to work with some NGOs after they complete their post graduation. Such interaction also supplements their study particularly in the preparation of Project Work which is a part of their curriculum. Similarly such interaction is valuable for the students of Law, who are to pursue their career as advocates in future.

The students of Law get an opportunity to understand the working of the online system in the Central Jail. A glimpse of how prisoners are kept in the cell, facilities available to them is assessed. Through such interaction the cause of crime can also be studied. Criminology is a part of curriculum in Law hence the students get the practical knowledge. It also helps the research scholars who are pursuing research on these people. Prison reforms being followed is also analyzed and suggestion given by the students.

6. Problems encountered and resources required: The major problems encountered are related to the permission from the Jail authorities. Moreover all the prisoners cannot be interacted in such session. Many of the prisoners may not share their thoughts sometimes. Moreover, there is no provision of financial assistance from the college or any other agency. The practice is conducted by the concerning department on their own expenses.

The major problem encountered in this practice is mainly to seek permission from the Jail authorities for such a visit. As the permission in view the objective behind this visit, permission is granted. Another major hindrance is interaction with the inmates of the Jail. Many of them are reluctant to open up and share their feelings with the students.

File Description	Document
Any additional information	View Document

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Teaching and Learning is one of the distinctive areas of institution. Government J. Yoganandam Chhattisgarh College established in 1938 is the oldest institution imparting higher education in the State of Chhattisgarh. The College has a glorious past of being the only college where the students acquired higher education and simultaneously participated in the freedom movement of India.

As enumerated in the vision of the college, the college aims to prepare the underprivileged students from rural/urban areas to meet the challenges of education, work and life. The college also ensures a vibrant educational environment where the students will recognize and achieve their fullest potential so that they can make the best contribution to the society. The college also thrusts on providing education through active student-teacher participation.

Teaching and Learning is a continuous process which is a major thrust area on which the college functions with the beginning of the academic session, preparations are made in advance for the smooth conduction of teaching and learning process. The Academic Calendar released by the Department of Higher Education, Government of Chhattisgarh is followed in to. The BOS meetings are held in the entire department before the session begins. The curriculum is revised/prepared based on the recommendations of the subject experts and stake holders. The curriculum approach is discussed among the faculty members of department concerned and its implementation is discussed.

Time Table Committee prepares the Time Table for the whole programmes and the schedule of classes are planned. After the completion of Admission process, teaching begins with the regular conduction of classes. The teachers follow the teaching plan prepared as per the portions allotted to them. Along with teaching, the teachers prescribe reference and text books to the students. The students are motivated to lend books from Central Library also.

The Principal and the teaching staff ensure that the classes are held regularly. The students are encouraged to come up with their difficulties and their problems are sorted out timely. The students are given assignments, home work to revise the portion covered in the class. Apart from teaching in the class, the students of science faculty have regular practical classes in laboratory. The students are strictly instructed to be present in the practical classes. The students get clearer understanding of the topics taken up in the class through practical practice.

The teaching process not only involves class room teaching but also project work, study tours, visits to places of historical importance, visit to museum etc. The students are also taught through ICT technology. The teachers prepare lectures through Power Point Presentation, OHP Projector. This also helps the students to prepare presentation for seminar which are a part of evaluation in the Post Graduate programmes. There are 3-4 smart class rooms where the students are taught through LCD projector. Apart from all this, guest lectures are organized in every department for the benefit of the students of both Under Graduate and Post Graduate students. The students are motivated to attend seminar, conference and work shop and even present research paper. The teachers offer a helping hand to such students who are really enthusiastic of writing research papers.

The teaching learning process is also supplemented with library visit. Referring books in the college library is also a part of the learning. The College has a well-equipped library with more than 75000 books in various subjects. The students refer to books and journals from the library and if necessary, the teachers also help them with their personal books or issuing books in their name. The students are provided question papers of the previous years for reference. Tutorial classes are also a major initiative of the college to motivate the slow learners. Based on the demand or requirement, the teachers also take tutorial classes for the benefit of such students.

The Examination Cell coordinates with all the Departments in the planning, preparation and conduction of the examination. All the examination, Annual and Semester are held as per schedule and timely results are declared. The continuous teaching and learning is evident in the results performance in the year end examination. The average pass percentage of all the programmes has also increased in the last five years.

Apart from the academic activities, the students are counselled by the teachers for competitive examination and career options available. The teachers of the college engaged in preparing the students for competitive examination. The lectures were organized in all the main subjects keeping in view the pattern of the competitive examination. Efforts were undertaken by the teachers to prepare them for General Studies. The

students were also trained for language, English communication skills as a part of their preparation.

Research is also another major initiative of the faculty members. About 23 faculty members are Research guides and there are 3 Research centre in the college. So the students are being taught by the best faculty. Many of the faculties are involved in research participating in national/international conference/seminar publishing research papers in renowned journals. Thus the students completing PG programmes have opportunity to continue their studies by pursuing for Ph.D.

Another major initiative in the process of teaching and learning, it is necessary to stress on the aspect that majority students of the college belong to the reserved category and rural unprivileged class. Being a government college, such students are eligible for all privileges given to the students of reserved category. They receive scholarship from government, books under Book Bank scheme and admission to the hostels in the city meant for SC/ST students. Apart from these privileges, being the students of the college, they have ample opportunity to gain knowledge. The teachers of the college help those who cannot afford to continue their studies, by paying their tuition/admission fees so that they can continue their education. Thus it can be stated that the college has been concentrating mainly on the teaching and learning process.

5. CONCLUSION

Additional Information :

- The college has mobilized funds through the Jan Bhagidari Committee every year. In the year 2017-18, Rs.1356550.00 was collected. The college utilizes this fund for improving support facilities, academic purposes, augmentation of infrastructure etc.
- The College has been selected for the Central Government Scheme of Accessible India Campaign. For this ,Access Audit of the college building was conducted. As per the audit report, Rs 69.53 Lakhs has been allocated to the college to make it accessible to the PwD by the Department of Empowerment of Person with Disability (DEPwD) through the C.G. Directorate of Social Welfare. The amount was transferred to the Public Works Department, Govt. of Chhattisgarh. The work has already begun.
- The students are selected for admission to the various programmes strictly on merit basis in accordance to the Reservation policy of the State Government.
- The college got conferment of Autonomous status from the UGC upto 2019 after the UGC team visited in July 2016.
- RO water purifier has been installed in the college for drinking purposes for both the staff and students.
- Internet connectivity of JIOfi, BSNL and 02 AIRTEL is available in the college.
- Tablet Distribution: Tablets were given to the final year students of UG and PG programmes in 2014-15, 2015-16 and 2016-17 by the State Government. Under the scheme of **Chhattisgarh Yuva Suchana Kranti Yojana**. The details of tablets distributed are as follows:
 - 2012-13, 568 tablets
 - 2014-15, 537 tablets
 - 2015-16, 448 tablets
 - 2016-17, 558 tablets

Read more.....

http://www.cgcollege.org/Admin/Upload_Data/NAAC/10012018050133_Additional%20Information.pdf

Concluding Remarks :

Govt. J.Yoganandam Chhattisgarh College is the one of the oldest institution in the State of Chhattisgarh affiliated to Pt. Ravishankar Shukla University, the only college with four faculties (Science, Arts, Commerce and Law) with 19 PG programmes, including rare subjects such as Philosophy, AIH, Public Administration, Anthropology and Social Work. The college distinguishes itself from peer institutions by offering a student centric education to diverse students, value inculcation through co-curricular and extra-curricular activities and promoting use of ICT for environment of learning. Founded in 1938, the college has always strived for academic excellence and service to the nation. The institution has transformed itself through changes in the field of education from colonial times and the freedom struggle to the era of planned development, the globalization and the digitized times. In the recent years, the college has taken a number of initiatives in the social sector thus serving society at large.

- The institution functions in accordance with the Academic Calendar. The session begins from Admission and ends with examination and declaration of results. The entire faculty is deployed in admission work, teaching and examination work.

- Being a Government institution, the fee structures for all the programmes are nominal and affordable and reimbursable by the State Government to the students of SC/ST/OBC categories along with scholarship.
- Law faculty/Social work/Sociology classes are from 7:30 AM and other faculty classes are held from 10:20 AM to 5:30 PM.

Read more....

http://www.cgcollege.org/Admin/Upload_Data/NAAC/09222018043319_Conclusion.pdf

NAAC