



Govt. J. Yoganandam Chhattisgarh College,

Raipur (C.G.)

Email :- gjycg.college@gmail.com Website : www.cgcollege.org

Tele.No. - 0771-2427126

The Community Services Policy

1. Preamble:

The three roles of a higher education institution are teaching, research and community service. Due to the advancement in science and technology, the world has shrunk and a close connection between community, service industry and knowledge-based production has been established. The need of the hour is that HEIs should build a closer connection to their environment, and try to meet the expectations of their community. Although community service has taken its place next to study and research activities, it is closely integrated with them. In fact, it improves study and R&D activities. It helps in enhancing, transferring and adapting knowledge according to the community's needs. Govt J. Yoganandam Chhattisgarh College, Raipur, therefore, encourages its teachers and students to take part in community service activities.

2. Objectives :

- To promote the personal, social and civic development of the students, faculty and staff of the college.
- To provide opportunities to the privileged ones to empathize with the needy persons of the community, understand the harsh realities of life and intermingle with them, help them and most importantly, treat them with respect and dignity.
- To provide practical experience working with community-based organizations and individuals and foster real-time experiential learning to leverage individual skills and expertise in a service capacity.

With this understanding, Govt J.Y. Chhattisgarh College has designed a policy to enable the college to accept volunteers, reduce volunteer risk and protect the interests of the college, its volunteers and the community it serves.

3. Scope :

The policy shall be applicable to all the volunteers of the college. A "college volunteer" is any uncompensated individual whose services are offered freely and without pressure or coercion to

support the college's humanitarian, charitable, civic or public service activities. Those individuals working in an unpaid internship capacity will fall under the volunteer category.

4. Custodian of the policy :

The responsibility of implementing and updating of the Management Policy shall be of IQAC under the supervision of Principal, who is also the Chairman of IQAC.

5. Policy and Guidelines:

- Any activity or service planned by any department of the college should be linked or related to the departmental or college strategic plan or action plan in achieving their vision and mission.
- All the activities shall be planned according to the policies and procedures of the college at all levels.
- A department of the college may identify the community services activities and after getting its approval from the Principal, can proceed with detailed planning.
- Once the approval is received, the Institution should allocate the resources required and faculty members or students or staff who will be participating in the activities. The activities should be reviewed regularly on the basis of their output.
- The Department shall prepare the Community Services Report in each academic year so that it can be used to improve the processes by incorporating the best practices learned in community engagement.
- The student or faculty or staff can receive no monetary compensation or academic credit for the service.
- College volunteers are expected to abide by all college policies, procedures and external laws and regulations that govern their actions. These may include but not be limited to those relating to ethical behaviour, safety, confidentiality, protected health and student information, computer use, financial responsibility, and drug use.
- Students have to volunteer for services and promote the same for other students in the institution.

Suggested Activities for community services are-

- ✓ Volunteer with local organizations
- ✓ Participate in trash cleanup
- ✓ Offer free support to juniors for study material etc.
- ✓ Make hygiene, first-aid and food kits for donation

- ✓ Encouraging society- rally or awareness activities
- ✓ Volunteer as a peer counselor
- ✓ Help build local infrastructure
- ✓ Petition for community improvements
- ✓ Hold a donation drive for winter clothing
- ✓ Organize a social media awareness campaign
- ✓ Help facilitate mutual aid
- ✓ Free legal aid
- ✓ Organize Blood Donation camps
- ✓ Organize Health Camps
- ✓ Provide direct and indirect help in managing disasters

6. Review the Modification of Policy :

Govt. J. Yoganandam Chhattisgarh College, Raipur will review/modify this policy after five years or earlier, if required. The modified policy will be implemented after the approval and orders of the Principal.

Prepared and recommended by IQAC on 10 January 2023.


(Dr Kirti Tiwari)

Head, Department of
English


(Dr Anita Juneja)

Coordinator, IQAC


(Dr. Amitabh Banerjee)

Principal
Govt J.Y. Chhattisgarh
College, Raipur (CG)